

MINUTES OF THE OCTOBER 31, 2024, REGULAR MEETING OF THE YOUNGSVILLE POLICE CIVIL SERVICE BOARD HELD ON TUESDAY, OCTOBER 31, 2024, 12 NOON AT YOUNGSVILLE CITY HALL, 201 IBERIA ST., YOUNGSVILLE, LA

AGENDA ITEM 1: Roll Call

PRESENT: Benjamin Langlinais, Jacob Held

ABSENT: Tracy Girard

ALSO, PRESENT: Laurie Segura (Board Secretary), Board Attorney Daniel Landry, Chief Louviere

AGENDA ITEM 2: Approve minutes of the October 8, 2024 meeting.

A motion was offered by Mr. Held and seconded by Mr. Langlinais to approve the minutes of the October 8, 2024 meeting. There was no public comment.

YEAS: Benjamin Langlinais, Jacob Held

NAYS: none

ABSENT: Tracy Girard

*Motion was approved.*

AGENDA ITEM 3: Approve appeal letter from Lloyd Henry.

A motion was offered by Mr. Held and seconded by Mr. Langlinais to approve the appeal letter from Lloyd Henry as the appeal was filed in the time frame allotted. There was no public comment.

YEAS: Benjamin Langlinais, Jacob Held

NAYS: none

ABSENT: Tracy Girard

*Motion was approved.*

AGENDA ITEM 4: Approve Personnel Action Forms as provided by Chief Louviere.

A motion was offered by Mr. Langlinais and seconded by Mr. Held to approve the Personnel Action Forms. There was no public comment.

Zachary Smith – Recruit Police Officer – effective 5-13-2024

Brandon Barker – Recruit Police Officer – effective 8-12-2024

Victor Guidry – Recruit Police Officer – effective 9-9-2024

AGENDA ITEM 5. Discuss items tabled at the July 24, 2024 meeting regarding prohibited political activity.

A motion was made by Mr. Langlinais to go into executive session and this motion was seconded by Mr. Held. There was no public comment.

YEAS: Benjamin Langlinais, Jacob Held

NAYS: none

ABSENT: Tracy Girard

*Motion was approved.*

After the executive session, a motion was made by Mr. Langlinais to go back into regular session and this motion was seconded by Mr. Held.

YEAS: Benjamin Langlinais, Jacob Held

NAYS: none

ABSENT: Tracy Girard

*Motion was approved.*

- a. Mr. Langlinais stated that after discussion in executive session, the Board has declined to investigate Mr. Tracy Girard for alleged prohibited political activity. A motion was made by Mr. Langlinais to decline investigation, and this motion was seconded by Mr. Held. There was no public comment.

YEAS: Benjamin Langlinais, Jacob Held

NAYS: none

ABSENT: Tracy Girard

*Motion was approved.*

- b. In addition, Mr. Langlinais stated the Board has also declined to investigate Laurie Segura for alleged prohibited political activity. A motion was made by Mr. Langlinais to decline investigation, and this motion was seconded by Mr. Held. There was no public comment.

YEAS: Benjamin Langlinais, Jacob Held

NAYS: none

ABSENT: Tracy Girard

*Motion was approved.*

AGENDA ITEM 6. General Board business, if any.

Mr. Langlinais said going further, he would like to know if Board Attorney Danny Landry could develop a formal investigation form to be used by the Board if/when complaints are filed in the future. This would be the standard the Board would use going forward for complaints being filed. Mr. Landry agreed to do so.

AGENDA ITEM 7. Report of Counsel/Legal Updates.

Mr. Landry stated that a complaint was filed with the Attorney General's Office against the Youngsville Civil Service Board back in August 2024 in regard to alleged open meeting violations. The Attorney General's Office has advised that no consequential events occurred, therefore no action will be taken against the board. The official response letter from the AG's office is available upon request.

AGENDA ITEM 8. Adjourn

A motion was offered by Mr. Held and seconded by Mr. Girard to adjourn.

YEAS: Benjamin Langlinais, Jacob Held

NAYS : none

ABSENT : Tracy Girard

*Motion was approved.*

Benjamin Langlinais  
Chairman

/s/ Laurie Segura  
Laurie Segura, Secretary

Board Approval Date:

12/11/2024

