



PROFESSIONAL ASSOCIATION OF LAW ENFORCEMENT OFFICERS

P.O. BOX 1041 | YOUNGSVILLE, LA 70592

CERTIFICATE OF DELIVERY AND RECEIPT

DATE: June 27, 2024

HAND DELIVERED TO: Youngsville Municipal Police Civil Service Board
C/O Laurie Segura, Board Secretary
P.O. Box 310
Youngsville, LA 70592

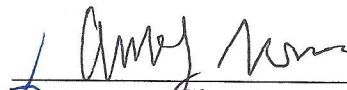
CONTENTS: June 27, 2024 Cover Letter entitled Petition for Investigation

ENCLOSURES: Petition for Investigation (5 pages)

Youngsville Police Department General Order #26 (15 pages)

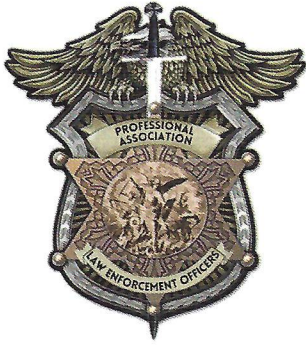
Internal Affairs file (IA-2023-08) (87 pages)

RECEIVED BY:


Signature

6/27/24
Date

Amy Trahan
Printed Name



PROFESSIONAL ASSOCIATION OF LAW ENFORCEMENT OFFICERS

P.O. BOX 1041 | YOUNGSVILLE, LA 70592

June 27, 2024

Youngsville Municipal Police Civil Service Board
C/O Laurie Segura, Board Secretary
P.O. Box 310
Youngsville, LA 70592

RE: Petition for Investigation

Dear Ms. Segura:

Enclosed for filing, please find a *Petition for Investigation*. Please present it the Chairman for placement on the agenda for consideration at the next scheduled meeting of the Youngsville Municipal Police Civil Service Board.

The mission of our organization is to primarily support the lawful activities of peace officers. Unlike others we don't blindly support every action of certain persons simply because they belong to a specific profession, political class or party or have some other label attached to them. It is necessary that bad actors be called out if we are going to maintain integrity in the profession and public trust in our peace officers. As such, we have chosen to step forward AGAIN where so many others have turned a blind eye.

Sincerely,



Matthew Thomassee
Executive Director

CC: Michael Lunsford, Citizens for a New Louisiana
Cody Louviere, Chief of Police
Kent Langlinais, Tracy Girard and Jacob Held, Members of the Youngsville Municipal Civil Service Board

YOUNGSVILLE MUNICIPAL POLICE CIVIL SERVICE BOARD

CITY OF YOUNGSVILLE

PARISH OF LAFAYETTE

STATE OF LOUISIANA

PETITION FOR INVESTIGATION

NO.: _____

FILED: June 27, 2024

BEFORE THE BOARD, comes Matthew Thomassee, a qualified elector domiciled in Youngsville, Louisiana, in his capacity as Executive Director for the Professional Association of Law Enforcement Officers, a non-profit corporation¹ and juridical entity² registered and operating in the Parish of Lafayette, Louisiana, who respectfully submit the following allegations to the Youngsville Municipal Civil Service Board (the Board), which are based on information and belief:

1.

Pursuant to LSA-R.S. 33:2477, the Board is vested with broad duties and powers, including without limitation:

- Taking **any action which, it determines to be desirable or necessary in the public interest**, or to carry out effectively the provisions and purposes of this Part;
- **Representing the public interest in matters of personnel administration** for the City of Youngsville;

¹ The United States Supreme Court has long held that a corporation is considered a citizen of its State of incorporation and the State where it has its principal place of business. *Americold Realty Tr. V. Conagra Foods, Inc.*, 577 U.S. 378,381, 136 S. Ct. 1012, 1015, 194 L. Ed. 2d 71 (2016).

² There are two kinds of persons: natural persons and juridical persons. A natural person is a human being. A juridical person is an entity to which the law attributes personality, such as a corporation or a partnership. The personality of a juridical person is distinct from that of its members. LSA-C.C. 24. Furthermore, LAS-C.C.P. art 5251(12), defines "person" as a corporation.

- Advising and assisting the City Council, Mayor and Chief of Police for the City of Youngsville, with reference to the maintenance and improvement of personnel standards and administration in police services, and the classified system;
- Making reports to the governing body, either upon its own motion or upon the official request of the governing body, regarding general or special matters of personnel administration in and for the Youngsville Police Department (YPD); and
- Upon the written petition of any citizen for just cause, or upon its own motion, making an investigation concerning the administration of personnel or the compliance with the provisions of this Part in the said municipal police services.

2.

LSA-R.S. 33:2500(C) provides: “Although it is incumbent upon the appointing authority to initiate corrective or disciplinary action, the board may, and shall upon the written request of any qualified elector of the state which sets out the reasons thereof, make an investigation of the conduct and performance of any employee in the classified service and, thereupon may render such judgment and order action to be taken by the appointing authority. Such action shall be forthwith taken by the appointing authority.”

3.

On October 29, 2023 a complaint was lodged against YPD Police Officer Richard Vincent involving his activities at the Youngsville Sports Complex which made underaged female workers feel uncomfortable, including but not limited: touching them when unnecessary and without their consent.

4.

On or about October 31, 2023 an internal affairs investigation was launched into the alleged conduct of Richard Vincent.

5.

The internal investigation into the alleged conduct of Vincent was completed on or about March 18, 2024.

6.

A pre-disciplinary conference was scheduled to occur with Vincent on April 30, 2024.

7.

The investigation concluded that Vincent had violated the departments policies regarding sexual harassment and professional misconduct.

8.

Chief Cody Louviere instituted discipline against Vincent in the form of a written reprimand and remedial training concerning sexual harassment.

9.

Vincent has a history of misconduct which includes following and/or harassing an underage student at Southside Highschool. That conduct led to the removal of Vincent from his assignment as a School Resource Officer at Southside Highschool.

10.

Vincent has a history of misconduct which includes the battery of an underage student at Southside Highschool. That conduct led to the institution of a federal civil rights lawsuit being filed February 19, 2018, which was later settled by the City of Youngsville.

11.

Vincent's history of battery and sexual harassment is not limited to his conduct with the Youngsville Police Department.

12.

The discipline meted out by Louviere was not in compliance with the disciplinary matrix of the Youngsville Police Department. According to General Order #26 Sexual Harassment is a Class 3 offense. The required discipline for a first offense ranges from a one day suspension up to dismissal and becomes more stringent in the event of the officer having a history of misconduct. A letter of reprimand is not even an option for discipline for a Class 3 offense.

13.

A complaint regarding the failure to administer the appropriate level of discipline was brought to this Board in another matter involving Eric Segura. That matter also resulted in a federal civil rights suit which the City of Youngsville settled and a possible on-going federal criminal investigation.

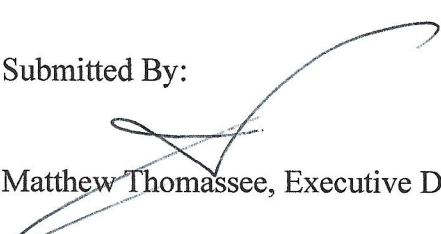
14.

The discipline was not reasonable and proportionate or consistent with that exacted upon other officers who have been disciplined for the same level of infraction.

WHEREFORE, premises considered, Petitioner, Matthew Thomassee, in his capacity as Executive Director for the Professional Association of Law Enforcement Officers pray that this Board receive this Petition, grant the request for an investigation, conduct said investigation, make a report to the governing body and appointing authority, render a judgment and order action to be taken by the appointing authority and/or take any other action which it determines to be desirable

or necessary in the public interest or to carry out effectively the provisions and purposes of LSA-R.S. 33:2477 and LSA-R.S. 33:2500.

Submitted By:



Matthew Thomassee, Executive Director

Professional Association of Law Enforcement
Officers

**YOUNGSVILLE POLICE DEPARTMENT
INTERNAL MEMORANDUM**

**YOUNGSVILLE POLICE DEPARTMENT
DIVISION OF ADMINISTRATION
OFFICE OF CHIEF OF POLICE**

Telephone: 856-5931

E-Mail: CodyLouviere@youngsvillepd.org

Fax: 856-4904

TO: Officer Richard Vincent
FROM: Chief Cody Louviere
SUBJ: Pre-Disciplinary Hearing
INFO: IA-2023-08

DATE: March 18, 2024

Regarding Internal Affairs Investigation IA-2023-08, a Pre-Disciplinary Hearing is scheduled for you on April 30, 2024, at 10:00 a.m., in the office of the Chief of Police. At the hearing, you will be given the opportunity to provide any comments you may have regarding this matter. It is also your right to be accompanied at the hearing by an attorney or any other representative of your choice.

Det. B. L. #115
Investigating Officer

18 Mar 24
Date

Acknowledgement of Receipt:

I am in receipt of this memorandum and acknowledge its content.

[Signature]
Officer Under Investigation

3-25-24
Date

Youngsville Police Department

P.O. Box 310

Cody Louviere
Chief of Police

311 Lafayette Street
Youngsville, LA 70592

Office: (337) 856-5931
Fax: (337) 856-4904



Note: The following statement should be read on the record at the commencement of each pre-disciplinary hearing.

OPENING STATEMENT FOR PRE-DISCIPLINARY HEARING:

Date: April, 30 2024 Time: 10:13 am.

Location: Youngsville Police Department, located at 311 Lafayette Street

This a pre-disciplinary hearing for **Officer Richard Vincent** regarding Attention to Duty and an alleged misdemeanor sexual battery, as mandated by me, Chief Cody Louviere.

The following people are present: Chief Cody Louviere, Captain John Davison and Deputy Chief Gabriel S. Thompson.

This pre-disciplinary hearing is being conducted to allow you to explain your actions that are being reviewed by the Appointing Authority in order to determine the level of disciplinary action, if any, warranted by these actions. Disciplinary actions can range from a Letter of Reprimand, Pay Reduction, Suspension, Demotion, or Termination.

If you have prepared a written statement, you may present it at this time.

You are now requested to provide a verbal explanation of your actions regarding this incident.

Youngsville Police Department

Cody Louviere
Chief of Police

P.O. Box 310
311 Lafayette Street
Youngsville, LA 70592

Office: (337) 856-5931
Fax: (337) 856-4904



Disposition of Allegation

Case Number IA-2023-08

- ☐ UNFOUNDED - The act or acts complained of did not occur or failed to involve the employee.
- ☐ EXONERATED - The act or acts did occur but were justified, lawful and proper.
- ☐ NOT SUSTAINED - The investigation failed to discover sufficient evidence to clearly prove or disprove the allegations made in the complaint.
- ☒ SUSTAINED - The investigation disclosed sufficient evidence to clearly prove the allegations made in the complaint.
- ☒ MISCONDUCT NOT BASED ON COMPLAINT - SUSTAINED - Substantiated misconduct, not alleged in the complaint, but disclosed by the investigation.

Misconduct Not Based on Complaint - Sustained

Violation of G.O. #15 Sexual Harassment

A. Definition

5. Examples of prohibited conduct include, but are not limited to, sexual advances, or propositions, repeated offensive sexual flirtations, continued or repeated comments about a persons's body or any parts thereof, sexually offensive language or jokes, and displays at work of sexually suggestive pictures or objects.

Sustained

Violation of G.O. #14 Professional Conduct and Responsibilities

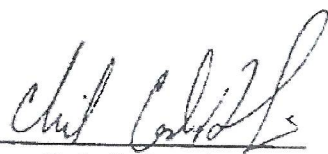
Attention To Duty

A. employees shall be attentive to their duties at all times and shall perform all duties assigned.

Discipline:

G.O. #15: Letter of Reprimand

G.O. #14: Letter of Reprimand & Sexual Harassment Remedial Training

A handwritten signature in cursive script, appearing to read "Cody D. Louviere".

Cody D. Louviere
Chief of Police

Youngsville Police Department

P.O. Box 310

Cody Louviere
Chief of Police

311 Lafayette Street
Youngsville, LA 70592

Office: (337) 856-5931
Fax: (337) 856-4904



Disposition of Allegation (cont'd)

Violation of G.O. #15 Sexual Harassment

During the investigation it was found that Officer Vincent was engaged in sexually offensive language that was used in conversation with attendants working the concession stand at the Youngsville Sports Complex. This is a violation of the above policy.

Violation of G.O. #14 Professional Conduct and Responsibilities

During the investigation it was found that Officer Vincent spent an excessive amount of time inside of the concession stand fraternizing with the workers and was inattentive to his security duties at the parks of the Youngsville Sports Complex.

Youngsville Police Department

Cody Louviere
Chief of Police

P.O. Box 310
311 Lafayette Street
Youngsville, LA 70592

Office: (337) 856-5931
Fax: (337) 856-4904

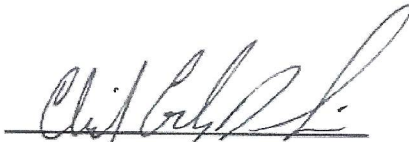


Disposition of Allegation

Case Number IA-2023-08

- ☐ UNFOUNDED - The act or acts complained of did not occur or failed to involve the employee.
- ☐ EXONERATED - The act or acts did occur but were justified, lawful and proper.
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- ☐ SUSTAINED - The investigation disclosed sufficient evidence to clearly prove the allegations made in the complaint.
- ☐ MISCONDUCT NOT BASED ON COMPLAINT - SUSTAINED - Substantiated misconduct, not alleged in the complaint, but disclosed by the investigation.

Misdemeanor Sexual Battery

A handwritten signature in dark ink, appearing to read "Cody D. Louviere", written over a horizontal line.

Cody D. Louviere
Chief of Police

Youngsville Police Department

Cody Louviere
Chief of Police

P.O. Box 310
311 Lafayette Street
Youngsville, LA 70592


Office: (337) 856-5931
Fax: (337) 856-4904




ACKNOWLEDGMENT OF RECEIPT OF DISCIPLINARY ACTION

I acknowledge receipt of a *Letter of Reprimand* which includes details of the infraction(s) which resulted in this action. I also acknowledge I am aware the Police Civil Service requirements stipulate a request for an Appeal of this disciplinary action must be filed with the Youngsville Police Civil Service Board within fifteen (15) days.

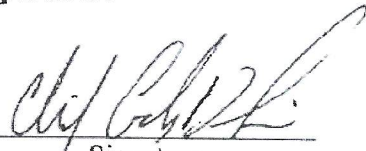
Employee:


Signature

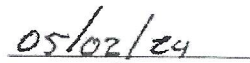

Print Name


Date

Supervisor:


Signature


Print Name


Date

YOUNGSVILLE POLICE DEPARTMENT

INTERNAL AFFAIRS SECTION



CASE # IA-2023-08

REPORT PREPARED BY:

Detective Jade Broussard #115
Youngsville Police Department
311 Lafayette Street
Youngsville, La 70592
Office Phone: (337) 451-6466
Email: jadebroussard@youngsvillepd.org

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YOUNGSVILLE POLICE DEPARTMENT

INTERNAL AFFAIRS SECTION

CASE NUMBER IA-2023-08

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 - b.) [REDACTED]
 - c.) Officer Tyra Dorsey
 - d.) Assistant Chief Nicholas Latiolais
 - e.) Officer Richard Vincent
- 3) Youngsville Police Department Formal Complaint Against Police Personnel
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- 4) Notices of Investigations and Louisiana Revised Statute 14:133.5- Filing a
Statute 40:2531, Chapter 25- Rights of Law Enforcement Officers
- 5) Written breakdown of provided video from Youngsville Sports Complex
(October 27, 2023)
- 6) Youngsville Police Department General Orders #14, and LA R.S. 14:43.1
Sexual Battery

SECTION 1

SYNOPSIS:

On October 29, 2023, Officer Tyra Dorsey, an officer with the Youngsville Police Department, was working a security detail at the Youngsville Sports Complex. Officer Tyra Dorsey was approached by [REDACTED] and [REDACTED] employees of the Youngsville Sports Complex, regarding Officer Richard Vincent, an officer employed by the Youngsville Police Department. Officer Tyra Dorsey said that [REDACTED] told her that Officer Richard Vincent was too "touchy." Officer Tyra Dorsey also stated that [REDACTED] told her that Officer Richard Vincent touched her butt when she was working in a concession stand on October 27, 2023. [REDACTED] also stated that Officer Richard Vincent had asked her what time she got off work, and then was waiting for her when she was exiting the complex. During that encounter, [REDACTED] stated that Officer Richard Vincent gave her a knife.

Officer Tyra Dorsey stated that both [REDACTED] and [REDACTED] informed her that they felt extremely uncomfortable around Officer Richard Vincent and felt that his behavior and actions towards them and other female employees was inappropriate.

Officer Tyra Dorsey contacted Assistant Chief of Police Nick Latiolais and stated that she needed to speak with him about Officer Richard Vincent. Upon meeting with Assistant Chief Nick Latiolais, Officer Tyra Dorsey informed him of the allegations brought forth by [REDACTED] and [REDACTED].

Officer Tyra Dorsey was asked to complete a formal written statement, which is attached to this case file. Assistant Chief of Police Nick Latiolais contacted Chief of Police Cody Louviere to inform him of the allegations made against Officer Richard Vincent. Assistant Chief of Police Nick Latiolais immediately removed Officer Richard Vincent from the Youngsville Sports Complex pending an investigation into the allegations. It is also noted that during the course of viewing the security camera footage from the Youngsville Sports Complex, it was discovered that on October 27, 2023, Officer Richard Vincent was inside a concession stand for approximately one hour and nineteen minutes. It was of the opinion of Assistant Chief of Police Nick Latiolais that Officer Richard Vincent violated the Youngsville Police Department's policy Roles and Responsibilities subsection Attention to Duty.

On October 31, 2023, at approximately 8:00 a.m. Deputy Chief Gabriel Thompson called me into his office and presented me with a file containing the paperwork regarding both the Assistant Chief of Police Nick Latiolais' and Officer Tyra Dorsey's complaint and stated that I would be conducting an internal investigation into the allegations brought forth against Officer Richard Vincent.

On November 1, 2023, I went to Chief of Police Cody Louviere's office with the typed Notice of Investigation already prepared to confirm that Chief Louviere in fact wanted me to conduct an internal investigation into the actions of Officer Richard Vincent. I had Chief Louviere sign the Notice of Investigation authorizing the investigation.

INVESTIGATIVE NARRATIVE:

On October 29, 2023, Officer Tyra Dorsey, an officer with the Youngsville Police Department, was working a security detail at the Youngsville Sports Complex. Officer Tyra Dorsey went inside one of the Youngsville Sports Complex's concessions stands where she had a conversation with [REDACTED] and [REDACTED] employees of the Youngsville Sports Complex, regarding Officer Richard Vincent, an officer employed by the Youngsville Police Department. Officer Tyra Dorsey stated that during this conversation with [REDACTED] and [REDACTED] and a couple of unknown male employees it was suggested that the two girls tell Officer Tyra Dorsey what had taken place over the last several weeks in regard to Officer Richard Vincent's behavior towards the female employees of the Youngsville Sports Complex. Officer Tyra Dorsey informed the girls that it was okay to speak to her about Officer Richard Vincent and that she was a safe person to talk to about anything. Both [REDACTED] and [REDACTED] stated that Officer Richard Vincent made them feel very uncomfortable. [REDACTED] told Officer Tyra Dorsey that just a few days earlier, Officer Richard Vincent touched her on her buttocks without her permission. [REDACTED] also told Officer Tyra Dorsey that Officer Richard Vincent asked her what time she got off work, and when she told him he was waiting for her in the parking lot. [REDACTED] stated there was also a time that Officer Vincent had given her a pocketknife as what he called was a "gift." [REDACTED] stated that she informed her managers, and the behavior would stop for a few weeks, but then it would start back up.

[REDACTED] told Officer Tyra Dorsey that she also had similar encounters with Officer Richard Vincent while working at the Youngsville Sports Complex. [REDACTED] told Officer Tyra Dorsey that she also made several complaints about Officer Richard Vincent's inappropriate behavior towards her but felt like no one took the matter seriously.

Officer Tyra Dorsey then contacted Assistant Chief of Police Nick Latiolais and requested to meet with him. Officer Tyra Dorsey met with Assistant Chief Nick Latiolais at his office located at the Youngsville Sports Complex. During this meeting she informed Assistant Chief Latiolais of everything that was told to her by [REDACTED] and [REDACTED]. Assistant Chief Latiolais then contacted Chief of Police Cody Louviere and reiterated what was told to him by Officer Tyra Dorsey.

On October 31, 2023, at approximately 10:25 a.m. Assistant Chief Nick Latiolais had Officer Tyra Dorsey complete a written statement and complete a Youngsville Police Department Formal Complaint Against Police Personnel Form regarding the complaints made by [REDACTED] and [REDACTED]. A decision was made that Officer Richard Vincent be removed from his duty station at the Youngsville Sports Complex immediately and that there be an investigation into the complaint of sexual battery and attention to duty violations.

Both Assistant Chief Nick Latiolais and Chief of Police Cody Louviere felt Officer Richard Vincent's conduct violated the Youngsville Police Department's policy regarding professional conduct and responsibilities.

On November 1, 2023, at approximately 8:00 a.m., Deputy Chief Gabriel Thompson called me into his office and presented me with a file containing the paperwork prepared by Assistant Chief Nick Latiolais and Officer Tyra Dorsey regarding [REDACTED]'s complaint and stated that I would be conducting an internal investigation into the statements made by Officer Tyra Dorsey regarding the allegations made by [REDACTED] against Officer Richard Vincent; as well as allegations made by Assistant Chief of Police Nick Latiolais pertaining to Officer Richard Vincent not working in his assigned area at the Youngsville Sports Complex.

On November 1, 2023, at approximately 9:30 a.m. I went into Chief of Police Cody Louviere's office to meet with him to confirm that he wished to pursue an internal investigation into the complaints filed against Officer Richard Vincent. Chief Louviere advised he did want an internal investigation conducted. I then submitted the prepared Notice of Investigation to Chief Louviere so he could affix his signature to the document, officially authorizing me to conduct the investigation.

On November 1, 2023, at approximately 09:45 a.m. I began reviewing the contents of the file in detail, which was given to me by Deputy Chief Thompson, regarding this complaint, so I could ascertain a full understanding of the nature of this complaint.

On November 1, 2023, at approximately 11:30, I, Detective Jade Broussard, called Officer Richard Vincent and requested him to come to my office to speak with me.

On November 1, 2023, at approximately 12:00 p.m., Officer Richard Vincent arrived at the Youngsville Police Department and met with me in Deputy Chief Gabriel Thompson's office. It was at that time I disclosed to Officer Vincent he was the subject of an administrative internal affairs investigation alleging that a sexual battery and attention to duty: not working in his assigned location complaint had been filed against him. I informed Officer Vincent that he was required to cooperate fully regarding the allegations brought forth in this

investigation. I provided Officer Vincent a printed copy of Louisiana Revised Statute 40:2531, "Rights of Law Enforcement Officers While Under investigation." I advised Officer Vincent that in accordance with La R.S. 40:2531 she would be granted up to thirty days to secure an attorney and/or representative and that during that period, any questioning would be suspended. Officer Vincent stated that he would not be obtaining counsel in this matter. Officer Vincent then marked his initials next to the documents option stating I wish to waive my right to an attorney/representative and can be scheduled for an interview. I acknowledged his decision by placing my signature on the document as well and gave him a printed copy to keep for his records. I informed him that I would contact him at a later date to schedule a formal interview, which he acknowledged that he understood.

On November 8, 2023, at approximately 09:51 a.m. I, Detective Jade Broussard, obtained a recorded statement from Officer Tyra Dorsey. Officer Tyra Dorsey was being interviewed as a witness to the investigation. Although Officer Dorsey was called as a witness, her Police Officers' Bill of Rights were applicable. Therefor I advised Officer Dorsey of her Police Officers' Bill of Rights. At approximately 09:52 a.m. Officer Tyra Dorsey signed the Rights Form indicating she understood her Rights and would provide me with a statement without being represented by counsel or a representative.

I informed Officer Tyra Dorsey that the reason for this interview was in relation to a complaint filed against Officer Richard Vincent on October 31, 2023, for misdemeanor sexual battery and attention to duty: not working in assigned area. Officer Tyra Dorsey confirmed that she was the officer who initiated the complaint on behave of [REDACTED] an employee of the Youngsville Sports Complex.

I asked Officer Tyra Dorsey to tell me what information and/or knowledge she had regarding the complaints made against Officer Richard Vincent. Officer Dorsey stated that on October 29, 2023, she was working at the Youngsville Sports Complex. Officer Dorsey said that she went inside one of the concessions stands and that during that time a conversation took place with some of the workers regarding Officer Richard Vincent. Officer Dorsey stated that a girl, identified as [REDACTED] told her that Officer Richard Vincent was "too touchy" with the female employees and that he made them feel very uncomfortable. [REDACTED] told Officer Dorsey that on one occasion, Officer Vincent touched her on her buttocks and that there was one time he asked her what time she got off work. When [REDACTED] told Officer Vincent what time she got off, he was waiting for her and that he gave her a knife. [REDACTED] informed Officer Tyra Dorsey that she did tell someone in management, but nothing was done about it.

Officer Tyra Dorsey stated that she was also approached by [REDACTED] who is also an employee of the Youngsville Sports Complex. Officer Dorsey said that [REDACTED]

thanked her for taking their concerns seriously because she also made complaints about Officer Richard Vincent making inappropriate comments to her, but felt the complaints went unheard. [REDACTED] told Officer Dorsey that she was very "creeped out" by Officer Vincent.

I asked Officer Tyra Dorsey if Officer Richard Vincent had ever been inappropriate with her at any point she has been employed with the Youngsville Police Department. Officer Dorsey stated that when she first started working security at the Youngsville Sports Complex, she and Officer Vincent were assigned to the soccer fields. During a shift, they had been conducting security checks while on a golf cart for approximately 10 hours and she made a comment that her butt was hurting. Officer Dorsey stated that Officer Vincent said something to the effect of, "Oh yeah and you have a nice one." Officer Dorsey said that she "went off" on him and never had another issue with Officer Vincent.

Officer Tyra Dorsey said that she was told by [REDACTED] that at least four complaints had been brought to the attention of her manager she named "[REDACTED]" [REDACTED] told Officer Dorsey that the inappropriate comments made by Officer Vincent would stop for periods of time but then would start back up again. Officer Dorsey stated that she told [REDACTED] and [REDACTED] that she would make sure that the right person would be informed about Officer Richard Vincent's behavior.

Because Officer Tyra Dorsey works security details at the Youngsville Sports Complex, I felt she could give me a better understanding of the roles and responsibilities of an officer working a typical shift at the complex. Officer Dorsey explained that during a tour of duty you either walk, ride an all-terrain vehicle, or a golf cart around the area you are assigned to that day. You are to always remain visible as you perform security checks and be available if a medical incident occurs or if something criminal in nature takes place. I asked Officer Dorsey if at any time it would be normal to stay inside of a concession stand for an hour and 19 minutes; to which she replied, "No. Not really. I don't like to be rude, so I will visit with the workers for a couple of minutes while I get something to eat or drink. I will ask them if they need anything, but I don't stay in there for hours on end."

For complete details, please refer to the transcribed statement of Officer Tyra Dorsey.

On November 16, 2023, at approximately 08:25 a.m. I, Detective Jade Broussard, obtained a recorded statement from [REDACTED]. The location of this interview was in my office at the Youngsville Police Department, located at 311 Lafayette Street, Youngsville, Louisiana. I informed [REDACTED] that she was being interviewed as a complainant and as a witness to the investigation. I informed [REDACTED] that although she was not a police

officer, Youngsville Police Department General Order 35 mandated that she cooperate and be truthful in making her statement. As a result, the Police Officer's Bill of Rights was applicable and offered her protection with this compelled statement. At approximately 08:26 a.m. [REDACTED] signed the Witness Acknowledgment Form indicating she understood her Rights and would provide me with a statement without being represented by counsel or a representative.

I advised [REDACTED] that the reason for this interview was that on October 31, 2023, a complaint was filed against Officer Richard Vincent for misdemeanor sexual battery and attention to duty not working in his assigned area. I asked [REDACTED] if on October 29, 2023, she made a sexual battery complaint against Officer Richard Vincent to Officer Tyra Dorsey; to which she stated, "Yes." I asked [REDACTED] to tell me what information and/or knowledge she had regarding this complaint.

[REDACTED] said that on an unknown date in October 2023, Officer Richard Vincent asked her what time she was leaving the Youngsville Sports Complex. [REDACTED] said she told Officer Vincent that her shift ended at 8:30 p.m. Officer Vincent told [REDACTED] that he could pick her up and bring her to her vehicle. When her shift ended at 8:30 p.m., she asked another co-worker, [REDACTED], to walk with her to her vehicle because she was scared to be alone with Officer Vincent. [REDACTED] said that when she and [REDACTED] exited the concession stand, Officer Vincent was sitting on a golf cart near the stand appearing to be waiting for her, but was distracted by someone speaking to him, which she said was a relief.

[REDACTED] went on to say that on October 29, 2023, she was working in a concession stand at the Youngsville Sports Complex with several other employees when Officer Richard Vincent came into the concession stand and sat on a freezer located next to her workstation. [REDACTED] said that during the shift a female employee she identified as [REDACTED] was "patting her butt" because she had dirt her uniform shorts. [REDACTED] stated that Officer Vincent said, "Turn around and let me see." [REDACTED] said that [REDACTED] called Officer Vincent a weirdo for making that kind of comment. [REDACTED] stated that a few minutes later, she went to get some drinks to re-stock the cooler and Officer Vincent followed her. [REDACTED] said as Officer Vincent passed her, he patted her on her butt, which she felt was extremely inappropriate and unwanted. When [REDACTED] returned to the concession stand, Officer Vincent again followed her and sat back down on the freezer next to her. [REDACTED] told [REDACTED] what Officer Vincent had done, and the remaining time Officer Vincent was inside of the stand, [REDACTED] tried to avoid him.

I asked [REDACTED] if she told anyone else that worked at the Youngsville Sports Complex what Officer Richard Vincent had done and she said she told either [REDACTED] or [REDACTED]. [REDACTED] said that one of them said that they would tell her manager, [REDACTED] and that it would be taken care of, but she said she was not sure if it was ever reported.

I then showed [REDACTED] the security camera footage from that day which was given to me by Assistant Chief of Police Nick Latiolais. [REDACTED] was able to give me the names of everyone who was inside of the concession stand at the time of this incident, as well as point out the moment that Officer Richard Vincent touched her butt without permission. It should be noted that the sexual battery took place just outside of the concession stand which is just outside of view of the security camera.

I asked [REDACTED] if it was a normal occurrence for officers working security to stay inside of a concession stand for an hour and 19 minutes. [REDACTED] said no that all the other officers enter the stand and usually stay less than 10 minutes.

I asked [REDACTED] if she recalled telling Officer Tyra Dorsey that Officer Richard Vincent gave her a knife after a work shift at the Youngsville Sports Complex; [REDACTED] stated, "Yes." I asked her to tell me what took place that evening. [REDACTED] stated that she was working in the concession stand near the softball fields and Officer Vincent came into the stand approximately 15 minutes before the end of her shift. [REDACTED] was fixing herself some nachos when Officer Vincent asked her if she needed a ride to her vehicle. [REDACTED] said she felt pressured to say yes but that Officer Vincent made her feel very uncomfortable. Officer Vincent drove [REDACTED] on a Youngsville Sports Complex owned golf cart to the parking lot where [REDACTED]'s vehicle was located. [REDACTED] stated that when they arrived at her vehicle Officer Vincent gave her a small pocketknife and said, "Here is a knife for my pretty little grass cutting girl." [REDACTED] said she didn't know what to do, so she took the knife and hurriedly got into her vehicle and left the area. I asked [REDACTED] if she still had possession of the knife. [REDACTED] said she threw it away immediately.

I asked [REDACTED] if Officer Vincent had ever asked for any of her contact information. [REDACTED] said Officer Vincent did not have her number but that on one occasion he gave her his phone number and said it was "just in case something happens." [REDACTED] said she thought it was weird because he never asked any of her male co-workers if they wanted his phone number. She said it felt like Officer Vincent was singling her out.

I asked [REDACTED] if she knew of any other employee at the Youngsville Sports Complex that Officer Richard Vincent may have been inappropriate with and [REDACTED] answered,

"[REDACTED]"

I asked [REDACTED] if there was anything else she wanted to add to her statement.

[REDACTED] said she had nothing to add but reiterated that I should speak with [REDACTED]

I informed her that I would reach out to [REDACTED] to request a statement. The interview was completed at 08:40 a.m.

For complete details, please refer to the transcribed statement of [REDACTED]

On December 21, 2023, at approximately 12:04 p.m., I, Detective Jade Broussard, obtained a recorded statement from [REDACTED]. The location of this interview was in my office at the Youngsville Police Department, located at 311 Lafayette Street, Youngsville, Louisiana. Due to [REDACTED] being a juvenile, this interview was conducted in the presence of her mother, [REDACTED]

I informed [REDACTED] that she was being interviewed as a witness to the investigation. I informed [REDACTED] that although she was not a police officer, Youngsville Police Department General Order 35 mandated that she cooperate and be truthful in making her statement. As a result, the Police Officer's Bill of Rights was applicable and offered her protection with this compelled statement. At approximately 12:05 p.m. [REDACTED] and her mother, [REDACTED] signed the Witness Acknowledgment Form indicating she understood her Rights and would provide me with a statement in the presence of her mother.

I advised [REDACTED] that the reason for this interview was that on October 31, 2023, a complaint was filed against Officer Richard Vincent by her co-worker, [REDACTED] for an alleged misdemeanor sexual battery and attention to duty not working in his assigned area.

I asked [REDACTED] to tell me what knowledge and/or information she had regarding the complaint filed against Officer Richard Vincent. [REDACTED] stated that she did not have any direct information, only what had been told to her by [REDACTED]. [REDACTED] said she knew that [REDACTED] voiced to Officer Tyra Dorsey that she felt highly uncomfortable around Officer Richard Vincent. [REDACTED] said she did not ask [REDACTED] any specific questions about the incident, she just knew that Officer Richard Vincent had touched her inappropriately and without permission while she was working at the Youngsville Sports Complex.

[REDACTED] said that she and others made several complaints about Officer Richard Vincent's sexually inappropriate behavior towards them over the last two years, but felt the complaints were being "swept under the rug."

When asked, what were her experiences with Officer Richard Vincent, [REDACTED] stated, "...in the beginning of meeting him, he treats you as like this grandfather role. Like he gets close to you and he's sweet and eventually he gets you to trust him and gets you to like him and then he starts like touching you and stuff like that."

[REDACTED] confirmed that she was the person who told Officer Tyra Dorsey that Officer Richard Vincent was "too touchy" with the young female employees of the Youngsville Sports Complex.

[REDACTED] stated that the first thing that made her feel uncomfortable was Officer Vincent would come into the concession stands and initiate long conversations with her. [REDACTED] explained that Officer Vincent would never make his inappropriate behavior obvious by reaching out and touching you. It was always just in passing. She gave the example of, "Like he grabs your waist and like moves you and stuff like that and it was like, Oh. Like he would come up behind me, kick my knee to make me lose my balance, just so he could put his arms around my waist to catch my fall." [REDACTED] said during a conversation, Officer Vincent told her, "If I was your age, we would be together right now."

As a reminder of this record, [REDACTED] is a juvenile that began working in close proximity to Officer Richard Vincent at the age of [REDACTED]. Officer Richard Vincent is not less than 30 years older than [REDACTED].

[REDACTED] stated the most recent encounter with Officer Richard Vincent was in late October 2023. [REDACTED] said that Officer Vincent saw a picture of her in a homecoming dress displayed on her cellphone and told [REDACTED], "That dress looks sexy." [REDACTED] stated that over her two-year employment at the Youngsville Sports Complex, Officer Richard Vincent has made her feel uncomfortable by means of sexually inappropriate comments and/or sexually inappropriate touching approximately 10-20 times.

I asked [REDACTED] if there was anything else she would like to add to her statement. [REDACTED] said that she was also aware that Officer Richard Vincent would watch the security camera footage from the Youngsville Sports Complex on his cell phone and he would show other employees this footage. She said it made her feel like he was always watching her when he was working at the complex. [REDACTED] stated that she did not feel comfortable working with Officer Richard Vincent and that since his exit from the Youngsville Sports Complex, she feels safer going to work. This interview concluded at 12:27 p.m.

For complete details, please refer to the transcribed statement of [REDACTED]

On January 30, 2024, at approximately 01:31 p.m., I, Detective Jade Broussard, obtained a recorded statement from Assistant Chief of Police Nick Latiolais. The interview took place in my office at the Youngsville Police Department, located at 311 Lafayette Street, Youngsville, Louisiana. Because Assistant Chief Latiolais is the direct supervisor of Officer Richard Vincent and a co-complainant, he was being interviewed as a witness/complainant to the investigation. Although Assistant Chief Nick Latiolais was called as a witness/complainant, his Police Officers' Bill of Rights were applicable. Therefore, prior to asking any questions, I advised Assistant Chief Nick Latiolais of his Police Officers' Bill of Rights. At approximately 01:33 p.m. Assistant Chief Latiolais signed his name on the Rights Form indicating he understood his Rights and would provide me with a statement without being represented by counsel or a representative.

I began the interview by informing Assistant Chief Nick Latiolais that the reason for this interview is that on October 29, 2023, a complaint involving an alleged sexual battery was taken from [REDACTED] by Officer Tyra Dorsey. That complaint was filed against Officer Richard Vincent, an officer who is employed with the Youngsville Police Department. At the time of this complaint, Officer Richard Vincent's duty station was at the Youngsville Sports Complex. I also noted that an additional complaint was filed by him regarding Officer Richard Vincent's attention to duty, not working in his assigned area. I asked Assistant Chief Latiolais to tell me what information or knowledge you have regarding the allegations.

Assistant Chief Latiolais stated that he remembered coming to work on a Monday morning and Officer Tyra Dorsey called him and asked him if she could come by and speak with him. Assistant Chief Latiolais said that he met with Officer Dorsey at his office located at the Youngsville Sports Complex. Assistant Chief Latiolais said that Officer Tyra Dorsey told him that a female working for [REDACTED] in the concession stand made allegations of Officer Richard Vincent touching her on and about her buttocks. He then contacted Chief of Police Cody Louviere and told him that he needed to speak to him right away. When Chief Louviere arrived at his office, he had Officer Dorsey repeat what she had told him, which she did. They had Officer Dorsey write a statement and then released her. Assistant Chief Latiolais said that he looked at Chief Louviere and I said, "Richard Vincent needs to be removed immediately and transferred from the Youngsville Sports Complex pending an investigation." Chief Louviere agreed. Assistant Chief Latiolais said that he included his own complaint regarding Officer Richard Vincent spending about an hour and a half inside of the baseball concession stand where this incident took place.

Assistant Chief Latiolais confirmed that he was Officer Richard Vincent's direct supervisor, while being assigned to the Youngsville Sports Complex. Assistant Chief Latiolais explained that when he watched the security footage from inside the concession

stand where this incident occurred, he noted that Officer Vincent remained inside the concession stand for approximately one and a half hours. Assistant Chief Latiolais felt that Officer Richard Vincent violated the Youngsville Police Department's policy Roles and Responsibilities subsection Attention to Duty.

I told Assistant Chief Latiolais that according to witnesses I interviewed, many of them stated that several complaints were made to upper management employees regarding Officer Vincent being "to touchy" and making sexually inappropriate comments to some of the female employees; some of which were juvenile employees of the Youngsville Sports Complex. Those witnesses stated that upper management said that they would inform him, so he could handle the situation. Assistant Chief Latiolais stated that he had never been informed of any inappropriate behavior displayed by Officer Richard Vincent.

I asked Assistant Chief Nick Latiolais if, as a seasoned police officer, would he classify the allegations made by [REDACTED] against Officer Richard Vincent as a sexual battery, to which he stated, "Yes."

I asked Assistant Chief Latiolais if had anything else he wanted to add to his statement. Assistant Chief Latiolais said that he only wished he would have been informed of Officer Vincent's inappropriate behavior sooner, so that it could have been addressed sooner. I concluded the interview at 01:45 p.m.

For complete details, please refer to the transcribed statement of Assistant Chief of Police Nick Latiolais.

On February 7, 2024, at approximately 01:51 p.m. I, Detective Jade Broussard obtained a recorded statement from Officer Richard Vincent. The interview took place in my office at the Youngsville Police Department, located at 311 Lafayette Street, Youngsville, Louisiana. Prior to asking Officer Vincent any questions, I advised Officer Vincent of his Police Officer's Bill of Rights. At approximately 01:52 p.m. Officer Vincent signed the Rights Form indicating he understood her rights and would supply me with a statement without the presence of an attorney and/or representative.

I explained to Officer Richard Vincent that on October 31, 2023, a complaint involving an alleged sexual battery was filed against him by [REDACTED], an employee of the Youngsville Sports Complex. I also informed him that an additional complaint was filed by Assistant Chief of Police Nick Latiolais for Attention to Duty: Not Working in Assigned Area.

I asked Officer Vincent when was assigned full-time at the Youngsville Sports Complex. He replied, "Like 6 months ago." I asked Officer Vincent to explain what a typical workday at the Youngsville Sports Complex entailed. Officer Vincent said that he worked various hours

throughout the week. He explained that throughout the day he would conduct security checks, help anyone that needed help, and make sure everything ran smoothly.

I asked Officer Richard Vincent if he was aware that the Youngsville Sports Complex had security cameras located throughout the areas of the park. He replied, "Yes." I asked Officer Vincent who has access to the security cameras. He replied, "A.C., Pedro, myself. I have it on my phone, I don't. Half the time it wasn't working and whoever else in Administration." I asked Officer Vincent how many times he accessed the Youngsville Sports Complex video security live stream by using his cellphone. He replied, "Never." For the record, both [REDACTED] and [REDACTED] stated that they witnessed Officer Vincent viewing the camera system from his personal cellphone on several occasions.

I asked Officer Richard Vincent if during the time he was working security details as well as when he was assigned full time to the Youngsville Sports Complex, was he ever disciplined by a supervisor either by a verbal counseling and/or written counseling form for a policy infraction. He replied, "No."

I asked Officer Richard Vincent if he felt that there may have been times when he stayed in places within the Youngsville Sports Complex for longer than he should have. He replied, "No. Not really. We check different areas. Depends what is going on."

I asked Officer Richard Vincent if he had ever given his phone number, email, social media, home address, anything of that nature to any employee of the Youngsville Sports Complex. He replied, "Yes, some of the guys and some of the managers so if they needed something at the concession stand or whatever they could call us and we could go over there."

I asked Officer Richard Vincent if while being assigned to the Youngsville Sports Complex, he had ever had a sexual relationship with another employee. He replied, "No."

I asked Officer Richard Vincent if while being assigned to the Youngsville Sports Complex, he had ever given anything such as gifts or money to another employee. He replied, "Uh, I will bring donuts every once in a while."

I asked Officer Richard Vincent in his career as a police officer, had he ever been accused of sexual harassment, sexual battery, or making sexually inappropriate comments or anything of that nature. He replied, "No." For the record, Officer Richard Vincent had previously been removed from the position of a school resource officer at [REDACTED] for inappropriate behavior with a female student.

I asked Officer Richard Vincent if as a seasoned police officer, would he classify an unwanted touch as a sexual battery. He replied, "Yes."

I asked Officer Richard Vincent if he was aware that I had been given a copy of security camera footage that was taken from the Youngsville Sports Complex on or about October 27, 2023. He replied, "No."

I informed Officer Richard Vincent that [REDACTED] who was working in the concession stand on October 27, 2023, said that while stocking drinks in the stand, he intentionally touched her on her butt, which she stated was unwanted and was not the first time that he touched her in a capacity that she felt was inappropriate. I asked Officer Vincent to tell me in his own words to explain what happened. Officer Vincent replied, "I tapped her on her hip when we was crossing each other and I took uh from what if if this is the complaint. I was walking out and she was walking in and I tapped her on the on outside of her hip with the back of my hand and I told her, when the game is over, I will let them know. So they they could start closing up." For the record the incident in question happened approximately 3.5 months prior to this interview.

I told Officer Richard Vincent that the security video showed that he was inside of the stand for an hour and 19 minutes while on duty. I asked Officer Vincent if he would classify that as not being in his assigned duty location or violating the Youngsville Police Department's policy Roles and Responsibilities subsection Attention to duty, not working in his assigned area. He replied, "I never noticed. We kind of free float around. They had two games left. Everything that was going on was right inside where I were I was seen where I could see and it was cold outside. I just stayed there and hung out until I could make a round." For the record, according to the Farmer's Almanac, the median temperature in Youngsville, Louisiana on the evening of October 27, 2023 was 77 degrees Fahrenheit.

I told Officer Richard Vincent that [REDACTED] stated one day he asked her what time she got off work and that when she was finished with her shift, he was waiting for her. I asked Officer Vincent if there was a particular reason why he felt the need to wait for her. He replied, "I gave them rides to their vehicles when it was late at night just to give them so they wouldn't have to walk alone."

I asked Officer Vincent if [REDACTED] asked him to wait for her to give her a ride to her vehicle. He replied, "I don't recall that. I gave so many of them rides. I I'm not sure if she did or not."

I asked Officer Richard Vincent if he ever gifted [REDACTED] a knife and what was the reason if he in fact gave her a knife. He replied, "Yeah, I think I did. Just I didn't like it and she she said she wanted it." According to [REDACTED]'s statement, she swore that she did not ask Officer Vincent for a knife.

I asked Officer Richard Vincent if he and [REDACTED] ever had a sexual relationship. He replied, "No."

I told Officer Richard Vincent that according to witnesses I interviewed, many of them stated that several complaints were made to upper management regarding him being "to touchy" and/or making sexually inappropriate comments to some of the female employees; some of which were juvenile employees of the Youngsville Sports Complex. I asked Officer Vincent if he was ever confronted by anyone employed at the complex with these allegations. He replied, "No."

I asked Officer Richard Vincent if while being assigned to the Youngsville Sports Complex, did he have any interactions with an employee named [REDACTED]. He replied, "No." I reframed the question to Officer Vincent and asked if he knew [REDACTED]. He replied, "I know who that is, but I never had. We had a working relationship but nothing beyond B.S. and talking." I asked Officer Vincent if he ever made comments that could have been perceived as sexually inappropriate to [REDACTED] and/or to another employee about [REDACTED]. He replied, "No."

I told Officer Richard Vincent that according to [REDACTED] he saw a photo of her in a formal dress on her cellphone that was taken at her high school Homecoming dance and that when he saw the photo he made the comment, "You look so sexy in that dress." I asked Officer Vincent if he recalled making that statement. He replied, "I don't think so." I also asked Officer Vincent if he recalled telling [REDACTED] that if he was her age, they would be together. He replied, "No." I asked Officer Vincent if he was aware that [REDACTED] was a juvenile. He replied, "Yes."

I asked Officer Richard Vincent if there was anything he would like to add to his statement. He replied, "No." The interview concluded at 02:04 p.m.

For complete details, please refer to the transcribed statement of Officer Richard Vincent.

Conclusion:

On October 29, 2023, Officer Tyra Dorsey, an officer with the Youngsville Police Department, was working a security detail at the Youngsville Sports Complex. Officer Tyra Dorsey was approached by [REDACTED] and [REDACTED], employees of the Youngsville Sports Complex, regarding Officer Richard Vincent, an officer employed by the Youngsville Police Department. Officer Tyra Dorsey said that [REDACTED] told her that Officer

Richard Vincent was too "touchy." Officer Tyra Dorsey also stated that [REDACTED] told her that Officer Richard Vincent touched her butt when she was working in a concession stand on October 27, 2023. [REDACTED] also stated that Officer Richard Vincent had asked her what time she got off work, and then was waiting for her when she was exiting the complex. During that encounter, [REDACTED] stated that Officer Richard Vincent gave her a knife.

Officer Tyra Dorsey stated that both [REDACTED] and [REDACTED] informed her that they felt extremely uncomfortable around Officer Richard Vincent and felt that his behavior and actions towards them and other female employees was inappropriate.

Officer Tyra Dorsey contacted Assistant Chief of Police Nick Latiolais and stated that she needed to speak with him about Officer Richard Vincent. Upon meeting with Assistant Chief Nick Latiolais, Officer Tyra Dorsey informed him of the allegations brought forth by [REDACTED] and [REDACTED].

Officer Tyra Dorsey was asked to complete a formal written statement, which is attached to this case file. Assistant Chief of Police Nick Latiolais contacted Chief of Police Cody Louviere to inform him of the allegations made against Officer Richard Vincent. Assistant Chief of Police Nick Latiolais immediately removed Officer Richard Vincent from the Youngsville Sports Complex pending an investigation into the allegations. It is also noted that during the course of viewing the security camera footage from the Youngsville Sports Complex, it was discovered that on October 27, 2023, Officer Richard Vincent was inside a concession stand for approximately one hour and nineteen minutes. It was of the opinion of Assistant Chief of Police Nick Latiolais that Officer Richard Vincent violated the Youngsville Police Department's policy Roles and Responsibilities subsection Attention to Duty.

On October 31, 2023, at approximately 8:00 a.m. Deputy Chief Gabriel Thompson called me into his office and presented me with a file containing the paperwork regarding both the Assistant Chief of Police Nick Latiolais' and Officer Tyra Dorsey's complaint and stated that I would be conducting an internal investigation into the allegations brought forth against Officer Richard Vincent.

On November 1, 2023, I went to Chief of Police Cody Louviere's office with the typed Notice of Investigation already prepared to confirm that Chief Louviere in fact wanted me to conduct an internal investigation into the actions of Officer Richard Vincent. I had Chief Louviere sign the Notice of Investigation authorizing the investigation.

Regarding the allegations of sexual misconduct and Attention to Duty: Not Working in Assigned Area brought forth by [REDACTED] and Assistant Chief of Police Nick Latiolais against Officer Richard Vincent, as I am only the fact gatherer, I won't interject my opinion

as to if his actions and/or statements were appropriate or inappropriate or true or untrue. That is to be determined by the Appointing Authority, Chief Cody Louviere. Chief Cody Louviere will determine if the actions, allegations, and statements made by and against Officer Richard Vincent were in violation of any departmental policies and/or procedures, as well as any possible criminal violations.

THE APPROPRIATE GENERAL ORDERS WHICH WOULD APPEAR TO APPLY ARE:

YOUNGSVILLE POLICE DEPARTMENT GENERAL ORDER #14

SUBJECT: PROFESSIONAL CONDUCT AND RESPONSIBILITIES

SUBSECTION: PROFESSIONAL CONDUCT

A. Employees shall practice professionalism, loyalty, cooperation, assistance, and courtesy toward other employees and the public.

J. Employees shall not perform any actions which disrupt the performance of official duties, or which tend to interfere with reasonable supervision and discipline.

L. Orders from supervisory or command officers shall be clear, concise, and understandable. Orders shall be issued in a civil tone, and in the pursuit of departmental business. No supervisor or command officer shall knowingly or willfully issue an order that violates a Federal, State, Local, Ordinance, Department Written Directive, or a City of Youngsville policy or procedure.

1. All employees shall follow the lawful order(s) of a supervisor, even when the lawful order is relayed to another employee through an employee who is of the same or lesser rank. The employee receiving this order from the relaying employee shall follow that order just as if the supervisor had given the order directly to the employee.

SUBSECTION: RESPONSIBILITIES

C Employees shall abide by all Federal, State and local Ordinances, as well as The City of Youngsville policies, Department Written Directives, General Orders, Standard Operating Procedures, and rules of the Civil Service Board.

ATTENTION TO DUTY

A. Employees shall be attentive to their duties at all times, and shall perform all duties assigned.

I. Employees shall not criticize or ridicule the Department or its policies, City of Youngsville Officials, or other employees by speech, writing, email, MDT transmission, police radio, or other expression. This includes, but is not limited to, expressions which are defamatory, obscene, unlawful, undermines the effectiveness of the Department, interferes with the maintenance of discipline, or is made with reckless disregard for the truth and/or malice.

SUBSECTION: ATTENTION TO DUTY

B. Employees, whether on or off duty, shall follow the ordinary and reasonable rules of good conduct and behavior. They shall not commit any act in an official or private capacity that would bring reproach, discredit, or embarrassment to their profession, the Department, or which could constitute conduct unbecoming by an employee. Employees shall follow established procedures in carrying out their duties and shall at all times use sound judgement.

F. Employees shall not knowingly make false or untrue statements — whether written or verbal.

G. While on duty, employees shall not conceal themselves except in the course of covert or surveillance related operations.

J. Officers shall know the location and boundaries of their assigned zones and the geographical city limits.

Completed by:

Det. B. Q. #115

Detective Jade Broussard #115

Reviewed by:

Deputy Chief Gabriel Thompson

Approved by:

Chief of Police Cody Louviere

SECTION 2

**YOUNGSVILLE POLICE DEPARTMENT
INTERNAL AFFAIRS INTERVIEW FORM**

- ❖ This will be taped statement in reference to Internal Affairs Case # IA-2023-08

- ❖ Today's date is 11/16/2023
- ❖ The time is 8:26 AM

- ❖ The location of the interview is the Youngsville Police Department, located at 311 Lafayette Street Youngsville, LA 70592; specifically in the office of Detective Jade Broussard.

- ❖ The person conducting this interview is myself, Detective Jade Broussard

- ❖ The person being interviewed is [REDACTED]

- ❖ Are you aware I am tape recording this interview? (Yes) or (No) Do you have any objections? (Yes) or (No)

- ❖ Reason(s) for the interview: (Investigator explains nature of the investigation)

- ❖ In your own words, tell me what information or knowledge that you have regarding the allegation that has been made:

- ❖ Q and A

- ❖ Interview end time is 8:40 A.m.

WITNESS INTERVIEW ACKNOWLEDGEMENT

You are being asked to provide a statement as part of an internal affairs investigation. Although you are serving as a witness to the investigation, rather than the focus of the investigation, Youngsville Police Department General Order 35 does mandate that you cooperate and be truthful in your statement. As a result, the Police Officer's Bill of Rights is applicable and offers you protection with this compelled statement. You are entitled to rights and protections, which include:

1. Being informed of the nature of the allegation under investigation and the identity of persons conducting the investigation.
2. The ability to take notes.
3. Reasonable breaks for rest or personal necessities.
4. Having the interview recorded in full.
5. The presence of counsel and/or representative of your choice, if you so choose.
6. The statement provided in this interview shall not be admissible in any criminal proceedings.
7. The officer is entitled to a copy of the recording or a transcript of the recording of his/her statement upon written request.

If you do not fully understand the rights described above, or have any concerns about the statement you are being asked to provide, please ask the interviewer to explain them to you prior to the interview.

Officer's Signature: _____

Det. Bel

Date: _____

11/16/2023

Time: _____

8:26 AM

Witness: _____



You are not to discuss what is said in this interview with any other person other than your attorney and/or representative until this matter is completed. The investigation shall be considered complete upon notice to the police employee or law enforcement officer under investigation of a pre-disciplinary hearing, or a determination of an unfounded or un-sustained complaint.

Internal Affairs Case IA-2023-08

Transcription of [REDACTED]'s Recorded Statement

JB: Okay, this will be a taped interview in reference to Internal Affairs Case number IA-2023-08. Today's date is November 16th and the time is 08:26 a.m. The location of the interview is the Youngsville Police Department, located at 311 Lafayette Street, Youngsville, Louisiana, 70592 specifically in the office of Detective Jade Broussard. The person conducting the interview is myself, Detective Jade Broussard. The person being interviewed is [REDACTED]. Are you aware that I am tape recording this interview?

[REDACTED]: Yes

JB: Do you have any objections?

[REDACTED]: No

JB: I am going to give you this. This is a Witness Acknowledgement Form. Most of it is for the police, you can read through it, or I can read it to you. You will sign and then I will sign. You sign on the officer.

[REDACTED]: Right here

JB: Yea that's fine. Okay the reason for this interview is that on October 21, 2023 a complaint was filed against officer Richard Vincent for misdemeanor sexual battery and attention to duty not working in his assigned area. On October 29, 2023 a complaint involving the alleged sexual battery was taken from you, [REDACTED] by Officer Tyra Dorsey. Is that correct?

[REDACTED]: Yes

JB: I will ask you follow up questions, but first can you tell me what information or knowledge you have regarding these allegations?

[REDACTED]: Um so

JB: You will have to talk loud

[REDACTED]: First, he had asked me what time I was leaving and I told him 8:30 and so he was like I can pick you up and bring you to your car. And then he came back at 8:30 and I had to have somebody walk with me because I was kind of scared. So then another work shift my friend was patting my butt because she said I had dirt on my butt and so he was like turn around let me see and she was like you are a weirdo like whatever and then like that same night we went to put up some drinks so I went get some and he followed me and like whenever I was walking he was coming this way and he had patted me on my butt and so.

JB: In your conversation you had with Officer Dorsey, you said that there was a time that Officer Vincent asked you what time you were getting off work. Was that that the same day he touched you?

[REDACTED]: Yes. No not that day

JB: Do you remember what day that was?

[REDACTED]: I don't remember

JB: Weeks, Months

[REDACTED]: That was like a week before

JB: Uh do you recall if officer Vincent was on duty the day that he went to meet you?

[REDACTED]: Uh he was on his golf cart

JB: Where was he waiting for you

[REDACTED]: By the door

JB: Of where?

[REDACTED]: Uh like the concession stand baseball but he was sitting on his golf cart, and he was talking to somebody so I'm glad he didn't see me come out so

JB: Did he say anything to you?

[REDACTED]: No, he didn't see me but then the dude that I had walk me out he said he had I didn't look back because I didn't want to like want him to see me but whenever um we were walking to my car he had looked back um and seen a golfcart but he couldn't tell if it was Richard or not so he didn't look back all the way so I don't know.

JB: Who was that guy?

[REDACTED]: [REDACTED] He doesn't work at the complex no more.

JB: Do you know his first and last name

[REDACTED]: It says [REDACTED]

JB: Is he a white male or black male

[REDACTED]: White

JB: Do you recall telling Officer Dorsey about a time that Officer Vincent gave you a knife?

[REDACTED]: Yes

JB: When was this?

[REDACTED]: This was I had worked softball that day and he had came in the stand and um he stayed in there like 15 minutes. And I was leaving, I was fixing my nachos and he asked if I needed a ride and I felt like I had to say yes. I would have I don't know it just made me uncomfortable though. So, he rode me to my car. I was on the phone with my boyfriend the whole time and he had given me a knife and um here's a knife for my pretty little grass cutting girl.

JB: Do you still have the knife?

[REDACTED]: No, I threw it away

JB: What did it look like?

[REDACTED]: It was a little like you know like a little knife

JB: Like a pocketknife?

[REDACTED]: Yeah

JB: Did Officer Vincent at any point ever ask you for your phone number, email, home address, or any other means of getting into contact with you?

[REDACTED]: Yes. Yes. In the rec um he asked me he said you want my phone number in case something happens. And I knew that was kind of like weird because like he could have asked one of the other dudes, but he asked me but yeah.

JB: Did he ever contact you?

[REDACTED]: No

JB: Okay. Um

[REDACTED]: He didn't have my phone number

JB: Okay. Um Do you know of anyone else that Officer Vincent may have been inappropriate with at that Youngsville Complex?

[REDACTED]: [REDACTED]

JB: How long have you worked at the complex?

[REDACTED]: Since March

JB: In that time, I know we were talking about the soccer field or baseball field concession where he touched you inappropriately was that the only time that he physically touched you?

[REDACTED]: Yes

JB: Okay. If I show you a video, can you identify the people in the video?

[REDACTED]: Yes

JB: Before that um in Officer Dorsey's statement, she said that multiple complaints had been brought to the attention of a boss I am assuming that boss is [REDACTED]

[REDACTED]: Yes. [REDACTED]

JB: Yes. [REDACTED] Was that for you or for [REDACTED]?

[REDACTED]: It wasn't for me. It must have been for [REDACTED]

JB: Okay but have you

[REDACTED]: I had told one of the managers

JB: Who

[REDACTED]: [REDACTED] or uh [REDACTED] or whatever. I had told one of them.

JB: [REDACTED] who

[REDACTED]: [REDACTED]

JB: And [REDACTED] who?

[REDACTED]
JB: About the concession stand

[REDACTED] Yeah, and one of them I think [REDACTED] did go tell [REDACTED] the next day

JB: Okay

[REDACTED] And that was around the time Ms. Tyra had the meeting.

JB: Okay. Okay you can come around. Who is the boy in the marron shirt?

[REDACTED]: That is [REDACTED]

JB: And that's you, correct?

[REDACTED] Yes

[REDACTED] And that's [REDACTED]

JB: I have a list, but I just wanted to make sure. And him?

[REDACTED]
JB: [REDACTED]?

[REDACTED]
JB: Okay. Now who was the subject working behind here? Was that him?

[REDACTED] Yes

JB: Okay. And I have so it would be.

[REDACTED] Yes, and he was always helping me put up drinks and everything

JB: Is it normal for him to stay in there an hour and 19 minutes?

[REDACTED] No

JB: Does any Officer stay that long?

[REDACTED] No No.

JB: What was the average time an officer would stay in a concession stand?

[REDACTED] Not even 10 minutes

JB: Okay. Where is this?

[REDACTED] The goes outside

JB: Do you know if there is a camera out there

[REDACTED] No not right there

JB: Who is in this office?

[REDACTED] Um that was [REDACTED]

JB: Okay. He has a big beard huh?

[REDACTED] No. That is [REDACTED]

JB: [REDACTED] has the beard. Is that you telling her?

[REDACTED] Yes

JB: Do you remember what you told her?

[REDACTED] I think I I don't know if that was whenever I told her that he had patted me

JB: But I just wanted confirmation that that is the interaction that just happened

[REDACTED] Yes

JB: Were you telling them that he had just touched you?

[REDACTED] Yes

JB: Okay. That's it. Since then, have you seen or had any contact with Officer Vincent?

[REDACTED] No

JB: Okay. I think that is all for now. Do you have anything else that you want to add or tell me?

[REDACTED] No

JB: Any other girls besides [REDACTED]

[REDACTED] Not that I know of

JB: Any other officers besides Mr. Richard

[REDACTED] No

JB: Okay. If that's all then we can end the interview. The time is 8:40 a.m.

**YOUNGSVILLE POLICE DEPARTMENT
INTERAL AFFAIRS INTERVIEW FORM**

- ❖ This will be taped statement in reference to Internal Affairs Case # IA-2023-08

- ❖ Today's date is December 21, 2023
- ❖ The time is 12:05 p.m.

- ❖ The location of the interview is the Youngsville Police Department, located at 311 Lafayette Street Youngsville, LA 70592; specifically in the office of Detective Jade Broussard.

- ❖ The person conducting this interview is myself, Detective Jade Broussard

- ❖ The person being interviewed is [REDACTED]

- ❖ Are you aware I am tape recording this interview? (Yes) or (No) Do you have any objections? (Yes) or (No).

- ❖ Reason(s) for the interview: (Investigator explains nature of the investigation)

- ❖ In your own words, tell me what information or knowledge that you have regarding the allegation that has been made.

- ❖ Q and A

- ❖ Interview end time is 12:27 p.m.

WITNESS INTERVIEW ACKNOWLEDGEMENT

You are being asked to provide a statement as part of an internal affairs investigation. Although you are serving as a witness to the investigation, rather than the focus of the investigation, Youngsville Police Department General Order 35 does mandate that you cooperate and be truthful in your statement. As a result, the Police Officer's Bill of Rights is applicable and offers you protection with this compelled statement. You are entitled to rights and protections, which include:

1. Being informed of the nature of the allegation under investigation and the identity of persons conducting the investigation.
2. The ability to take notes.
3. Reasonable breaks for rest or personal necessities.
4. Having the interview recorded in full.
5. The presence of counsel and/or representative of your choice, if you so choose.
6. The statement provided in this interview shall not be admissible in any criminal proceedings.
7. The officer is entitled to a copy of the recording or a transcript of the recording of his/her statement upon written request.

If you do not fully understand the rights described above, or have any concerns about the statement you are being asked to provide, please ask the interviewer to explain them to you prior to the interview.

Officer's Signature:

Det. [Signature] #115

Date:

21 Dec 23

Time:

12:05 pm

Witness:

You are not to discuss what is said in this interview with any other person other than your attorney and/or representative until this matter is completed. The investigation shall be considered complete upon notice to the police employee or law enforcement officer under investigation of a pre-disciplinary hearing, or a determination of an unfounded or un-sustained complaint.

Internal Affairs Case IA-2023-08

Transcription of [REDACTED]'s Recorded Statement

JB: I can read this part to you, or you can read it to yourself. It's up to you.

[REDACTED]: Whatever you normally do is fine.

JB: I usually just give it to them

[REDACTED]: Okay.

[REDACTED]: He's entitled to a copy of it.

JB: You are. Just the person that is being interviewed

[REDACTED]: Oh. It says the officer and I was like

JB: It's because usually we just interview other officers.

[REDACTED]: Okay, Because I asked Tyra if I say stuff is he going to like is there going to be a target on my back and she said no.

Mom: He has no idea saying anything

JB: Everything is completely confidential

[REDACTED]: Okay. That was my only concern.

JB: I am going to sign where the officer is, the date, time, and you will sign where the witness is, and you will sign next to her because she is a juvenile.

[REDACTED]: Okay

JB: Okay, this will be a taped interview in reference to Internal Affairs Case number IA-2023-08. Today's date is December 21, 2023, and the time is 12:05 p.m. The location of the interview is the Youngsville Police Department, located at 311 Lafayette Street, Youngsville, Louisiana, 70592 specifically in the office of Detective Jade Broussard. The person conducting the interview is myself, Detective Jade Broussard. The person being interviewed is [REDACTED]. Also present in the interview is her mother, [REDACTED]. Are you aware that I am tape recording this interview?

[REDACTED]: Yes

JB: Do you have any objections?

[REDACTED]: No

JB: So, the reason for this interview is that on October 29, 2023, a complaint involving an alleged sexual battery was taken from [REDACTED] by Officer Tyra Dorsey. I'll ask you follow-up questions, but first can you tell me what information or knowledge you have regarding these allegations?

[REDACTED]: I don't know what actually happened. I just know that something happened and that she felt uncomfortable, and she told Tyra about it and Tyra's the first person to actually take it seriously and take it to the force.

JB: Okay so you weren't there?

[REDACTED]: No. I was not at work that day. I just heard about it after the fact.

JB: What did Ms. [REDACTED] tell you happened

[REDACTED]: I don't know like what we just talked about it. We just know something happened. I didn't ask specific questions like I don't know what was touched or anything like that.

JB: Have you talked to Officer Dorsey about any of this?

[REDACTED]: After the fact yes

JB: What did you talk about?

[REDACTED]: I just told her I was literally the other day when all this came out. I just asked her if there an update on this because like I was just curious because I worked there for two years, and we were kind of under the impression that anything we would say about it was going to be swept under the rug. Like it never seemed to be taken seriously but we would like to tell our managers when things would happen but apparently, they would take it as storytelling. Like even if it's storytelling you are supposed to report it and that's what me and Tyra were talking about. So, I was just asking her for an update, and we just got to talking and she was like what were your experiences with him and I just told her and she was like yeah they are probably going to want to hear from you too and just that in the beginning of meeting him he treats you as like this grandfather role like he gets close to you and he's sweet and eventually he gets you to trust him and gets you to like him and then he starts like touching you and stuff like that.

JB: We want to be specific. Who is the he we are speaking about?

[REDACTED]: Richard Vincent

JB: Okay. So were you the person. Because in her statement, Officer Dorsey statement. She just said that a girl told her that he was being quote on quote to touchy. Was that you?

[REDACTED]: Yes

JB: Okay. So how long have you been working there?

[REDACTED]: Two years. Coming up on two years

JB: Um who when did this start with him?

I mean the first thing that made me feel uncomfortable, like the first red flag basically was he would just like come and talk to us. Like he would come in the stands and have like big conversations with us, and it was never like it like obvious like reach out and touch somebody. It was always like in passing. Like he grabs your waist and like moves you and stuff like that and it was like, Oh. And then one time we were talking, and he was like, "If I was your age, we would be together right now. Like he told me stuff like that, and I was like Oh, Awe that's sweet and he would like tell us stuff like that we were pretty and sometimes it's like don't don't worry about that type of stuff you are a pretty girl like you don't have to worry about stuff like that, but then other times he was like you're gorgeous like you could never really tell what was coming behind it and like one time I was leaning up against a cooler in the stand and he came up behind me and I didn't realize and I was like leaning with my weight on one leg and he did that thing like where he kicks in the inside of your knee and makes you like fall, he made me like fall back on to him and he like grabbed my waist and pushed me back up and I was just like oh. Some of the boys were just looking at me and they were just like what was that. I was like I don't know. Like its just stuff like that he just gets comfortable with you, and he makes you get comfortable with him and then he starts doing stuff like that and you just don't really know like where its coming from.

JB: There was something that was brought up by Officer Dorsey about a Homecoming picture. Do you know what I am talking about?

Oh yes. You see I keep forgetting everything. Like on my home screen I have like a type of picture thing where it flips every like five minutes. Well one of my Homecoming pictures is on there and it's me and her and I am in this dress and he's like Oh that was your Homecoming thing? Let me see your pictures or whatever. So, I showed him a few and he's like, "That dress looks sexy." That's what he told me, and I was like, Oh, Okay and I literally walked away from the conversation. That is when it...I started avoiding him after that.

JB: How long ago was that?

Probably like a week or two after Homecoming so in like October. Early November maybe.

JB: About how many times, I know you said it has been a lot, but can you gauge a number of about how many times Officer Vincent made you feel uncomfortable?

Like somewhere between like ten and twenty over the years.

JB: And

It was gradually though. Like in the beginning it's like hard to tell like really what's happening because it gets deeper because in the beginning, he is like not like that. He was sweet and genuine and then eventually you can tell like okay this is kind of gotten gradually worse like since the beginning it takes you like a second to realize that and all the girls have felt the same way about that.

JB: Who did you tell?

[REDACTED] Tyra or like who did I tell before?

JB: Yes

[REDACTED] Um I probably said something about each of those things to our like lower managers?

JB: You have their names?

[REDACTED] [REDACTED] just left. She's not there anymore. Um [REDACTED] But literally when I was talking to [REDACTED] about it, she was like um it's like sometimes it's hard to tell if ya'll are like storytelling or reporting and I was like well still but they would always tell us that they would tell [REDACTED] which is our overhead manager

JB: [REDACTED]

[REDACTED] Yes.

JB: Okay

[REDACTED] And when all this happened like I told [REDACTED]. Or like me and [REDACTED] were talking about it, and she like it got to the point like she said they never told me anything like that and I know that is kind of a lie because we have talked to her about it. There has been probably like two times because like we don't see her all the time like she's just there she's busy. We see the lower managers more often so like normally we will tell them and then like just assume they will tell [REDACTED] or they will tell us oh we are going to have to tell [REDACTED] about that and they either don't get around to it but there have been times where like we are in the office talking about it with Ms. [REDACTED] present and she hasn't done anything about it either but she wanted to say oh this is the first time that this has been brought to my attention and I am like um I don't know about that. It's just never been taken seriously because we were like literally all under the impression that it was a corrupt little system, and nothing was ever going to be done about it and then Tyra came and she's like no I am taking this to [REDACTED] and then it finally got taken care of

JB: Okay.

[REDACTED] So

JB: Has Officer Vincent ever asked you for your phone number, social media, email, or anything of that nature?

[REDACTED] He has given us his phone number. He's never asked me for mine and he's like let me write my phone number down just in case you ever need anything. And I'm like uh there is a three-digit phone number if I ever need anything but no, I have thrown it in the trash every time he gives it to me. [REDACTED] had it but she needed him on-site for different things. Their relationship is a little bit different but no I have never taken it. I always just say oh thanks and then I would just throw it away.

JB: Okay. Has Officer Vincent come to your duty station and like where you work and stay for long time? Like more than normal

[REDACTED]: Um I mean I think the longest he's been in there was like ten or fifteen minutes. Because they would come in there and like get a drink or check on us or like he's hung out in there and when we work by ourselves in the stands, he has hung out for like ten or fifteen minutes just talking to me or whatever but

JB: When that happens does he seem to single you out as far as conversation wise like he will talk just to you or just the girls?

[REDACTED]: Yes. Like he'll walk in and if he sees a girl like that, he knows he will like go straight to us and he will pat you on the back or pat you on the waist and say how you doing baby like stuff like that

JB: So, I need a little more in depth on where on your body has, he touched you

[REDACTED]: The waist is the most common thing. One time I was in the soccer stand like by myself like opening it by myself the little cashier was coming in later and I was like waiting on some stuff to cook so I was just sitting in the back and there was like this like post like for the wall or whatever I had like my legs up like this and he comes in through the door right there and he's like hey how you doing and goes like that on the inside of my thigh right there and I'm just like oh okay but a lot of us like would tell our managers and then like we didn't know like how far like or like we didn't want to make things worse like like there was just like this like whole like just that just. I told [REDACTED] that day. I know that but then she said she would tell [REDACTED] and I guess that never happened I don't know but it's like still it was so hard to like reason what like like like what he meant by it. It was like ugh. It just...

JB: It made you uncomfortable. Point blank.

[REDACTED]: I just didn't know how to take it.

JB: I have spoken with [REDACTED] What other person do you feel I need to talk too?

[REDACTED]: I don't know like. Our staff is in and out like a lot so like there's like only one other girl he targeted a lot. I don't think she is here anymore.

JB: Do you remember her name?

[REDACTED]: No. She went to [REDACTED] It was like in the very beginning, when I first like was aware of who Richard was but

JB: How long ago did she work there?

[REDACTED]: Like a year ago. I'm trying to remember her name.

JB: You don't remember what she looked like?

■ She was short and brunette um.

JB: She was still in high school.

■ Yea a lot of us or still in school. Almost our whole staff is highschoolers. I mean almost every single girl has had some encounter with him like moving them with their waist just coming say hey to them, side hugging them.

JB: What about ■? Has she had any?

■ I don't know. I don't know stuff like that like like he would like come hug her or whatever like he talks to her but like I don't think he ever did anything like that with her. She's also older. She's almost twenty-three so like he does it to the high school girls because he knows like their more easily like influenced or whatever and less likely to stand up for ourselves I guess. I don't know. Yeah, ■ was pretty new when it happened but she's nineteen, I think.

JB: Yeah. No, I thought that you were the one that was with her in the concession stand

■ I think it was one of the twins that was with her, but I don't know which one it was.

JB: So just for the record, would you ever feel safe working with Officer Vincent again?

■ If there was a bunch of people in the stand but like I don't like like when I'm by myself and then he comes in there because it's just no

JB: As a mother, would you feel okay with Officer Vincent working with your daughter?

■ No, I really didn't know any of this was going on. I mean she eventually said that he was friendly, and she mentioned the thing you know. I said wait, has he ever touched you? Has he said sexual things to you? And she had said no then the most was if he would come in it was just like an excuse to get to touch them and he would pass by and grab their waist and move them over and then she finally told me about the photos thing and I am like no no adult man should be speaking to you like this you know um so yeah and I hate that it was all of these little things that they had spoke up about in hopes that maybe it would change or it would stop without them having to come forward and speak up or you know come physically or legally report it as the other girl did and so know she's coming give her testimony too. So, no I don't like that obviously. So, I would prefer him not being over that I don't know what needs to happen, but I don't think he needs to be over them in the concession stands especially alone. I didn't think ya'll were ever alone in there. I thought ya'll always had like at least one partner. No. So if you're the one that opens you are there early and then others come in?

■ No, when they told us that him and ■ like couldn't work at ■ anymore that was kind of like a thing like okay if they if things would happen and they can't work at ■ anymore then why would they be put in this situation where there are other young teenage people. ■ is somebody that everyone over there can't stand to be around either because he like makes it his goal to make you uncomfortable. Like he came like we saw him the other

day in the beginning of the ice thing so like oh they are going to take Richard away and bring [REDACTED] back like I was looking like oh my God

JB: Has while we are talking about it. Has [REDACTED] done anything inappropriate with you?

[REDACTED]: He has never been in a stand that I have been in. so like I can't say that but like he has come to the outside window like whether he was on duty or off of duty. One time I was just like standing in the back like I'm seeing out the window and he was just staring at me like this, and I was just like staring back. I was like the girl at the cash register was just looking and laughing and I was like what is going on. He was just like talking to her and staring at me like this and I was like when he walked away and the window closed, I was like what is that and she said he said let me just stare at her as long as I can and see if she how long it takes her to be uncomfortable and I was like what? Like it seemed like it was a joke but that is weird like no. When he came to the ice thing all the girls would like run behind the stuff because if he come talks to you, he will not stop. And he looks us up and down and stuff and it's just like he is more of the visual and like speaking thing but it's just like just creeps, but I don't know. They have different approaches, that's for sure.

JB: My, I just want to uh, my part is administrative. If this goes to a criminal investigation, it will go to an outside agency because we don't want to criminally investigate our own people. You know we don't want anything to get twisted or you know. She may be called as a witness for the criminal. I think the focus of the criminal will be focus more on [REDACTED] but as witness of corroboration. He's done other things. So, I just wanted to let you know that you will be notified ahead of time, but is there anything else you want to add?

[REDACTED]: I should have wrote all of this down.

JB: You can, and we can come back you know

[REDACTED]: I forget everything.

JB: Absolutely, like anything you remember

[REDACTED]: I feel like I am forgetting something but I can't think of it right now

[REDACTED]: Well, I hadn't remembered the pictures so when she brought that up and then you remembered. That's the only other thing major thing his verbal telling you that you look sexy and stuff like that. Um I keep thinking but I didn't know if you had told me everything or what or if you would come up with more stuff today so

[REDACTED]: Oh, the one thing like we just when we got to talking, He has access to the or he had like all of our camera systems on his phone. I guess because he was high up there, but we were all like why because he would pull up the cameras in front of us and we were like how many times does he do that like is he able to pull up the cameras and watch us whenever he wants too?

[REDACTED]: Why is he showing ya'll that? What's he saying?

Because he would come tell us all the games are almost done when we were going to close or whatever and he would be like let's look and see how many people are still on the courts and then I like saw because I know what [REDACTED]'s app looks like and like he can see all the concessions too

JB: Like inside the

[REDACTED]: Yes, and I was like that's kind of creepy. I know he was like his name is on the plaque on the door in the rec or whatever, but I was like why does he have access to the concession ones? That is like if there is an incident they could just come in the thing and go to the cameras like in the office like I don't know why he has to have that on his phone like we are all just wondering like what does he do with that?

JB: I will say this, I used to be an SRO and all of the officers that work in specialized divisions or schools like I had access to all of the cameras at Green T on my laptop. I am not sure how that works with the complex. I don't work there uh, but I agree that is to me a little odd. I don't know if it was because they were mobile, but I am going to talk to somebody about that to make sure he still doesn't have access currently right now. I just want to tell you that he is not going back there, okay.

[REDACTED]: Oh that's good.

JB: Um right now he is in an office basically doing paperwork. Filing paperwork until all of this is done and it is a slow process. I still have like eight more people to interview. I take this very seriously. You know I have son and it can happen to a boy too you know and

[REDACTED]: That your son?

JB: Yeah, so it is being taken seriously, but if you don't have anything else to add I will turn this off.

[REDACTED]: That's it.

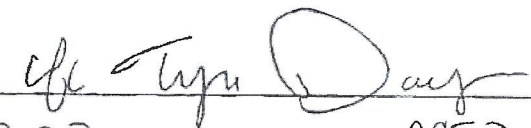
JB: Okay, the end time for this interview is 12:27 p.m.

WITNESS INTERVIEW ACKNOWLEDGEMENT

You are being asked to provide a statement as part of an internal affairs investigation. Although you are serving as a witness to the investigation, rather than the focus of the investigation, Youngsville Police Department General Order 35 does mandate that you cooperate and be truthful in your statement. As a result, the Police Officer's Bill of Rights is applicable and offers you protection with this compelled statement. You are entitled to rights and protections, which include:

1. Being informed of the nature of the allegation under investigation and the identity of persons conducting the investigation.
2. The ability to take notes.
3. Reasonable breaks for rest or personal necessities.
4. Having the interview recorded in full.
5. The presence of counsel and/or representative of your choice, if you so choose.
6. The statement provided in this interview shall not be admissible in any criminal proceedings.
7. The officer is entitled to a copy of the recording or a transcript of the recording of his/her statement upon written request.

If you do not fully understand the rights described above, or have any concerns about the statement you are being asked to provide, please ask the interviewer to explain them to you prior to the interview.

Officer's Signature: 
Date: 11-8-2023 Time: 0952

Witness:  #115

You are not to discuss what is said in this interview with any other person other than your attorney and/or representative until this matter is completed. The investigation shall be considered complete upon notice to the police employee or law enforcement officer under investigation of a pre-disciplinary hearing, or a determination of an unfounded or un-sustained complaint.

**YOUNGSVILLE POLICE DEPARTMENT
INTERNAL AFFAIRS INTERVIEW FORM**

❖ This will be taped statement in reference to Internal Affairs Case # IA-2023-08

❖ Today's date is November 8, 2023

❖ The time is 9:52 AM

❖ The location of the interview is the Youngsville Police Department, located at 311 Lafayette Street Youngsville, LA 70592; specifically in the office of Detective Jade Broussard.

❖ The person conducting this interview is myself, Detective Jade Broussard

❖ The person being interviewed is Officer Tyra Dorsey

❖ Are you aware I am tape recording this interview? (Yes) or (No) Do you have any objections? (Yes) or (No).

❖ Reason(s) for the interview: (Investigator explains nature of the investigation)

❖ In your own words, tell me what information or knowledge that you have regarding the allegation that has been made.

❖ Q and A

❖ Interview end time is _____

Internal Affairs Case IA-2023-08

Transcription of Officer Tyra Dorsey's Recorded Statement

JB: Okay this is a Witness Interview Acknowledgement form. You can read it to yourself, or I can read it out loud. A copy will be attached to this investigation report.

TD: What is today's date?

JB: The 8th

TD: And that's you, correct?

JB: Correct

JB: Okay, this will be a taped interview in reference to Internal Affairs Case number IA-2023-08. Today's date is November 8, 2023, and the time is 9:52 a.m. The location of the interview is the Youngsville Police Department, located at 311 Lafayette Street, Youngsville, Louisiana, 70592 specifically in the office of Detective Jade Broussard. The person conducting this interview is myself, Detective Jade Broussard. The person being interviewed is Officer Tyra Dorsey. Are you aware that I am tape recording this interview?

TD: Yes

JB: Do you have any objections?

TD: Nope

JB: The reason for this interview is that on October 31, 2023, a complaint was filed against Officer Richard Vincent for misdemeanor sexual battery and Attention to Duty: Not working in assigned area. The complaint involving the sexual battery was taken by your Officer Tyra Dorsey. Is that correct?

TD: Yes

JB: On October 29, 2023, you wrote a statement about this complaint, is that correct?

TD: Yes

JB: For the record, Officer Tyra Dorsey's written statement will be attached to this case file. In your own words can you tell me what information or knowledge that you have regarding this allegation.

TD: Uh, I was working at the Complex. I honestly don't remember the date.

JB: Here is your statement you can refer to.

TD: Sunday, on the 29th I was working the complex inside the field and I went inside the concession stands and they were somehow the topic of Officer Richard Vincent came up and um one of the girls and a few guys were talking about it and then they kind of like suggested that the girl tell somebody um she said that Richard makes her feel very uncomfortable um he touched her butt and there was one time that he asked her what time she got off. She told him. And when she got off, he was waiting for her, and he gifted her a knife. Um and then a few hours later I thought I would bring it up to somebody because she seemed like relieved and then um a few

other co-workers thanked me for bringing it up because she was very uncomfortable and then um another worker, her name is [REDACTED] too, but I don't know how to say her last name. [REDACTED]

JB: [REDACTED]

TD: Stated that she has made or she received multiple complaints about Richard and his creepiness and that she has reported it to her boss so but she said she said after she reports it she thinks that it's handled because that's what her boss says Ill handle it it and then she said it will stop for a short period of time and so they think it was handled and then it starts back up again. So, I took that as that it has been going on for a while. Um there it seemed like there were multiple people uncomfortable around Richard.

JB: The person that told you Officer Vincent touched her butt

TD: [REDACTED]

JB: [REDACTED] Okay I just wanted to confirm.

TD: Yes. Yes. I asked her, I said wait how old are you?and she said 18. I was like oh okay but still it's a concern, but I just wanted to make sure wasn't a juvenile.

JB: How did the subject come up?

TD: Um I can't I want to say they asked me who was working

JB: Who is they?

TD: Just the co-workers that were in the concession stand asked me who was working and um somebody asked me what do you think of Richard and I just didn't really say anything, I was like oh and they were like yeah well we are uncomfortable with him. He is a creep. And I was like oh okay what do you mean? So, then I kind of dug into the topic a little more.

JB: Okay

TD: So, uh yeah but they asked me who was working

JB: Since you have been employed at the Youngsville Police Department, has Officer Vincent ever been inappropriate with you specifically?

TD: Yes, but I didn't take anything of it

JB: Can you explain?

TD: We were sitting on the golf cart on the soccer field

JB: When was this?

TD: A long long time ago. I think it was when I first started working at the complex. He I said I was sitting down on my butt, and it was like for 10 hours or so and I said oh my butt hurts and he was like yeah and you have a nice one and I was like Oh okay and so I kind of went off on him and we haven't had a problem since. So, I didn't see any reason to do anything.

JB: Okay um in your statement you said another employee told you that she had reported several complaints to her boss

TD: [REDACTED]

JB: [REDACTED] just want to say for the record um do you know who her boss is? Or who she was referring too.

TD: Yes. I don't know her name for sure. [REDACTED]? No, not [REDACTED]. She said she told her boss [REDACTED]. And I was like okay. I asked did she do anything about it, and she said she would handle it and I'm like okay. She said it would stop for a period of time, so I thought she did. So I let them know I would bring it to the right person. So, I let my boss know, which is.

JB: So, [REDACTED] reported something inappropriate to [REDACTED]. And she said multiple times.

TD: Yes. She said multiple complaints. She said like four times. She said I have reported multiple complaints she said to her boss.

TD: Did she give you a time frame?

JB: No?

TD: She did not. I didn't want to dig too much into it. I was just like okay let me just bring this to the right person. They do that.

JB: In your statement you said [REDACTED] told you that Officer Vincent gave her a knife. Did she say when he gave it to her?

TD: She didn't give me a date um, but she did just start. She did just start at the complex um she's new that was the first time I had ever seen her at the complex. Like I know pretty much all the concession stand workers and they know me um, but she is new. This was like the very first time I met her and like the fact that she just felt comfortable I was like oh okay um the description of her.

JB: Yeah.

TD: I would say about 5'2 5'1ish with brown hair and blonde highlights. Yeah

JB: That's good I just wanted to differentiate the two girls in the video. Did she say why he gave it to her? The knife.

TD: No, she did not

JB: Did she still have it?

TD: I have no earthly idea. I didn't ask her that.

JB: How often do you work a security detail at the sports complex?

TD: Pretty often.

JB: Can you tell me what an average shift at the park looks like duty stations, security checks, time limits, who you report to

TD: Um so you get there depending on where you are stationed at like geo you have to walk it but soccer field. We'll talk about that because I guess that's where he is at. Um soccer field you get on a golf cart or baseball you get on the golf cart, and you go and you ride around and you park place just to like be seen and if a ref or um they have like little maintenance radios they call for security at a certain field or whatever you go to it. Um and the sometimes like for the concessions we'll grab what we got to and we get out.

JB: So, during your tour of duty there do you stay in a concession stand for an hour and 19 minutes

TD: Not really no. I will stay and visit while I am grabbing food because that's kind of rude but in my opinion its rude to come in grab food and leave. So, I will ask them if they need anything, but I don't stay in there for hours on end.

JB: Is there anything else you would like to add?

TD: No um just kind of concerning that the first time she meets me she makes it known so and especially with it seems like all the other employees had the issue too so that's about it so.

JB: Okay so this will conclude our interview at 10:00 a.m. Thank You Officer Dorsey

WITNESS INTERVIEW ACKNOWLEDGEMENT

You are being asked to provide a statement as part of an internal affairs investigation. Although you are serving as a witness to the investigation, rather than the focus of the investigation, Youngsville Police Department General Order 35 does mandate that you cooperate and be truthful in your statement. As a result, the Police Officer's Bill of Rights is applicable and offers you protection with this compelled statement. You are entitled to rights and protections, which include:

1. Being informed of the nature of the allegation under investigation and the identity of persons conducting the investigation.
2. The ability to take notes.
3. Reasonable breaks for rest or personal necessities.
4. Having the interview recorded in full.
5. The presence of counsel and/or representative of your choice, if you so choose.
6. The statement provided in this interview shall not be admissible in any criminal proceedings.
7. The officer is entitled to a copy of the recording or a transcript of the recording of his/her statement upon written request.

If you do not fully understand the rights described above, or have any concerns about the statement you are being asked to provide, please ask the interviewer to explain them to you prior to the interview.

Officer's Signature: Nat. [Signature]

Date: 1-30-29

Time:

Witness: 1:33 pm [Signature]

You are not to discuss what is said in this interview with any other person other than your attorney and/or representative until this matter is completed. The investigation shall be considered complete upon notice to the police employee or law enforcement officer under investigation of a pre-disciplinary hearing, or a determination of an unfounded or un-sustained complaint.

Internal Affairs Case IA-2023-08

Transcription of Nick Latiolais's Recorded Statement

JB: I can read this out loud or you can read it to yourself and that is for you to keep. If you don't want it, you can throw it.

NL: You want me to sign it?

JB: Yeah and date. It's the 30th and its 1:33

JB: Alright, this will be a taped interview in reference to Internal Affairs Case number IA-2023-08. Today's date is January 30, 2023, and the time is 1:33 p.m. The location of the interview is the Youngsville Police Department, located at 311 Lafayette Street, Youngsville, Louisiana, 70592 specifically in the office of Detective Jade Broussard. The person conducting this interview is myself, Detective Jade Broussard. The person being interviewed is Assistant Chief Nick Latiolais. Are you aware that I am tape recording this interview?

NL: Yes

JB: Do you have any objections?

NL: No

JB: So, the reason for this interview is that on October 29, 2023, a complaint involving an alleged sexual battery was taken from [REDACTED] by Officer Tyra Dorsey. That complaint was filed against Officer Richard Vincent, an officer who is employed with the Youngsville Police Department. At the time of this complaint, Officer Richard Vincent's duty station was at the Youngsville Sports Complex. It is also noted that an additional complaint was filed by you, Assistant Chief Nick Latiolais, regarding Officer Richard Vincent's attention to duty, not working in his assigned area. I'll ask you follow-up questions, but first can you tell me what information or knowledge you have regarding these allegations?

NL: Uh. Let's see. I remember coming to work on a Monday morning and I don't remember the specific date um and Officer Tyra Dorsey came in well she came in and said I need to come by and talk to you. I said okay. I went to my office. She came to meet me at my office at the Youngsville Sports Complex. She closed the door behind her and then she told me she said that a female working for [REDACTED] in the concession stand made allegations of Richard Vincent touching her on and about her buttocks. I said okay I told her to have a seat. I contacted Chief Louviere and told him I needed to speak to him right away. Chief Louviere arrived at my office. I had Tyra go ahead and repeat the exact thing she had told me, and we released Tyra. I looked at Chief Louviere and I said Richard Vincent needs to be

removed immediately and transferred from the Youngsville Sports Complex pending an investigation. He agreed. He left. Tyra wrote a statement, and I included the uh my statement as far as Officer Vincent spending about an hour and a half inside of the baseball concession stand sitting on a cooler.

JB: When was Officer Vincent assigned full time to the Youngsville Sports complex?

NL: I have no idea. It might have been earlier that year.

JB: Last year?

NL: Yes.

JB: 2023

NL: It was probably uh to be maybe uh May, I guess. I don't know the exact date.

JB: Did Officer Vincent work security at the complex prior to being there full time?

NL: Yes

JB: How often would you say he work security details?

NL: It varied.

JB: What were Officer Vincent's on-duty responsibilities during a typical workday at the complex?

NL: He was supposed to provide security for uh the uh whenever a tournament was going on. Roaming the parking lots. Roaming the grounds where he uh was supposed to be working.

JB: What were his duty hours?

NL: When he was...

JB: Full time

NL: Full time. He would his hours varied uh depending on I had going on what we had going on. It was anywhere from noon until 8 or 1 until 8 or 9. It all depends.

JB: So, there was nothing like just

NL: Yes. No. It was late afternoon hours into the early evening. Monday thru Friday

JB: While being assigned to the Youngsville Sports Complex, who was Officer Vincent's direct supervisor?

NL: Me.

JB: Okay. You kind of already answered this but while Officer Vincent was working at the complex, had any issue other than this particular one we are here for been brought to your attention, that he had been in the concession stands or any other particular area for extended periods of time?

NL: No. Never anything brought up to me.

JB: Had anyone brought to your attention Officer Vincent being inappropriate with other employees and/or citizens besides the one we are talking about now?

NL: No.

JB: There are security cameras located throughout the complex, correct?

NL: Mhm.

JB: Who has access to these cameras?

NL: I do. Pedro does. Tiim Robicheaux, the director, and the assistant director Josh Smith uh [REDACTED], [REDACTED], and [REDACTED]. Pretty much everyone that works Monday through Friday has access to those cameras. Uh [REDACTED] from [REDACTED].

JB: How do employees watch the footage?

NL: Meaning?

JB: Like when they need too

NL: Well, if an employee. The only time that people actually watch footage is if uh I mean I monitor cameras pretty much 80% of the time or when I am in the office. Um but people that work in the reception area at the rec center um on the weekends they normally have the uh the cameras up while there is something going on there but as far as people just sitting there monitoring the cameras now because a slip and fall Josh or Tim will go ahead and pull up the video to see you know what's going on.

JB: Were you aware that Officer Vincent had access to the security cameras through an application on his cellphone?

NL: Um we do have uh um access on our phones. Its mine has been out for I don't know how long so I never even its so hard to pull it up uh I think we had set up Richard's phone uh with access to the cameras, but I don't think it had been working in months and months so.

JB: Was this a department issued cellphone or his personal cellphone?

NL: Personal phone

JB: Were you aware that Officer Vincent was showing the security camera footage to other employees while on duty?

NL: No

JB: According to witnesses I have interviewed, many of them stated that several complaints were made to upper management regarding Officer Vincent being "to touchy" and making sexually inappropriate comments to some of the female employees; some of which were juvenile employees of the Youngsville Sports Complex. Those witnesses stated that upper management would inform you, so you could handle the situation. Who informed you of Officer Vincent's behavior? And how was this addressed?

NL: Never once did anyone come to me because I would have acted the same way I did when Tyra came and told me what happened.

JB: There is a security video from a concession stand at the Youngsville Sports Complex that shows Officer Vincent being inside of stand for a little over an hour while on duty. Would you classify that as him not being in his assigned duty location? Or violating the Youngsville Police Department's policy Roles and Responsibilities subsection Attention to duty, not working in his assigned area?

NL: Absolutely

JB: And you already answered, to your knowledge about how often did this happen?

NL: Yeah

JB: During the described time period, [REDACTED] who was working inside the concession stand. She said while stocking the drinks in the stand, Officer Vincent intentionally patted her on her butt, which she stated was unwanted and was not the first time Officer Vincent touched her in a capacity that she felt was inappropriate. As a seasoned police officer would you classify an unwanted touch as a sexual battery?

NL: Yes

JB: Is there anything you would like to add?

NL: Yes. I wish somebody would have came and told me. Um I don't know who um or what upper management they are talking about.

JB: During the interview everybody that you said had access to the cameras in some form one or multiple of them were told from what the witnesses said.

NL: That I was called?

JB: No no no that they told the upper management. The guy with the big beard. I am not sure what his name is. I have it written down in my other notes. That [REDACTED] was told. I think [REDACTED] was told. Not Pedro or Mr. Tim but the

NL: Because I know I told [REDACTED] that you would be calling.

JB: Yeah

NL: She was like who in the hell told. Why wasn't I told is what [REDACTED] told me. She said because Nick I would have come and told you right away. I said uh I would have hoped that you would have so that could have been addressed right then and there and he could have been removed.

JB: And a girl named [REDACTED]

NL: See I don't even know those girls.

JB: I figured

NL: I mean I don't know if you told me that you pointed out [REDACTED] if yea, so I mean I don't even know who these people are.

JB: If you don't have anything else, I am done.

NL: That's it

JB: Alright, This concludes the interview. The time is now 1:45 p.m. Thank you.

POLICE OFFICER'S BILL OF RIGHTS

RIGHTS OF LAW ENFORCEMENT OFFICERS UNDER ADMINISTRATIVE INVESTIGATION

The investigating officer shall ensure that (all) interviews are recorded in full on digital or audio media; any interruptions shall be noted.

A complaint has been filed against Officer(s): Officer Richard Vincent

Case Number: 1A-2023-08 Reporting Party: [REDACTED] & Assistant Chief of Police Nick Latiolais

The specific allegation of employee misconduct is:

Sexual Misconduct and Attention to Duty

Rights of Law Enforcement Officers Under Investigation R.S. 40:2531

1. The law enforcement officer being investigated shall be informed, at the commencement of interrogation, of the nature of the investigation and the identity and authority of the person conducting such investigation, and at the commencement of any interrogation, such officer shall be informed as to the identity of all persons present during such interrogation. The law enforcement officer shall be allowed to make notes.
2. Any interrogation of a law enforcement officer in connection with an investigation shall allow for reasonable periods for the rest and personal necessities of such law enforcement officer.
3. All interrogations of any law enforcement officer in connection with the investigation shall be recorded in full. The law enforcement officer shall not be prohibited from obtaining a copy of the recording or transcript of the recording of his/her statement upon written request.
4. The law enforcement officer shall be entitled to the presence of his/her counsel, representative, or both, at the interrogation in connection with the investigation.
5. No statement made by the officer during the course of an administrative investigation shall be admissible in a criminal proceeding.

Please Initial:

 I am willing to give a statement without an attorney and/or representative present.

_____ I do not wish to give a statement without the presence of an attorney and/or representative.

Date: 2-7-24 Time: 1:52 P.m.

Officer's Signature: K. B. [Signature]

Witness: [Signature] #115

Witness: _____

You are not to discuss what is said in this interview with any other person other than your attorney and/or representative until this matter is completed. This investigation shall be considered completed upon notice to the police employee or law enforcement officer under investigation of a pre-disciplinary hearing, or a determination of an unsustained complaint.

Internal Affairs Case IA-2023-08

Transcription of Richard Vincent's Recorded Statement

JB: Then I will read this part to you

RV: Okay

JB: Alright this is the rights of law enforcement officers under administration investigation. It's a lot to read so just be patient. A complaint has been filed against you, Officer Richard Vincent. Case number IA-2023-08. Reporting party is [REDACTED] and Assistant Chief of Police Nick Latiolais. The specific allegation of employee misconduct is sexual misconduct and attention to duty. Rights of a law enforcement officer under investigation RS 40:2531. Number 1, The law enforcement officer being investigated shall be informed, at the commencement of interrogation, of the nature of the investigation and the identity and authority of the person conducting such investigation, and at the commencement of any interrogation, such officer shall be informed as to the identity of all persons present during such interrogation. The law enforcement officer shall be allowed to make notes. Number 2, Any interrogation of a law enforcement officer in connection with an investigation shall allow for reasonable periods for the rest and personal necessities of such law enforcement officer. Number 3, All interrogations of any law enforcement officer in connection with the investigation shall be recorded in full. The law enforcement officer shall not be prohibited from obtaining a copy of the recording or transcript of the recording of his/her statement upon written request. Number 4, The law enforcement officer shall be entitled to the presence of his/her counsel, representative, or both, at the interrogation in connection with the investigation. Number 5, No statement made by the officer during the course of an administrative investigation shall be admissible in a criminal proceeding. Right here you will initial next to you are willing to give a statement without an attorney or representative present or that you do not want to make a statement without the presence an attorney or representative. You will sign, then I will sign as the witness. You are not to discuss what is said in this interview with any person other than your attorney or representative until this matter is complete. This investigation shall be complete upon notice to the employee or law enforcement officer under investigation of a pre-disciplinary hearing or determination of an unsustained complaint.

RV: Right here?

JB: Yeah. You have to check a box

RV: Right here?

JB: Yes just put your initials next to it

RV: On both of them?

JB: No, just whichever one you want. If you want to talk to me, check right here.

RV: Yeah

JB: Okay. Alright, this will be a taped interview in reference to Internal Affairs Case number IA-2023-08. Today's date is February, 7 2024, and the time is 1:53 p.m. The location of the interview is the Youngsville Police Department, located at 311 Lafayette Street, Youngsville, Louisiana, 70592 specifically in the office of Detective Jade Broussard. The person conducting this interview

is myself, Detective Jade Broussard. The person being interviewed is Officer Richard Vincent. Are you aware that I am tape recording this interview?

RV: Yes

JB: Do you have any objections?

RV: No.

JB: So, the reason for this interview is that on October 29, 2023, a complaint involving an alleged sexual battery was taken from [REDACTED] an employee of the Youngsville Sports Complex, by Officer Tyra Dorsey. That complaint was filed against you, Officer Richard Vincent, an officer who is employed with the Youngsville Police Department. At the time of this complaint, your duty station was at the Youngsville Sports Complex. It is also noted that an additional complaint was filed by Assistant Chief of Police, Nick Latiolais, for attention to duty, not working in your assigned area. Okay?

RV: Okay

JB: When were you assigned to the Youngsville Sports Complex full time?

RV: Um I don't remember when.

JB: Like a month?

RV: No it's been longer than that

JB: Or a year?

RV: Like 6 months ago. Give or take.

JB: Did you work security at the complex prior to being there full time?

RV: Yes

JB: How often would you work security details?

RV: Two or Three days a week

JB: What were your on-duty responsibilities during a typical workday?

RV: Make sure everything ran smoothly. Check with everybody if anybody needed help, we would help them.

JB: What were your duty hours?

RV: My what?

JB: Your duty hours, what were they?

RV: It. 5:30 until it was over. Give or take.

JB: So, the amount of hours you would work

RV: Sometimes we would put in 4 hours. Sometimes it depends. During the week it was 5 hours. Saturday and Sunday it could have been 10 or 12.

JB: So, if they had tournaments.

RV: Yeah

JB: Sorry. Um while being assigned to the Youngsville Sports Complex, who was your direct supervisor?

RV: Either Seargent Pedro or whoever was lead. Sometimes I was the lead.

JB: Uh, there are security cameras located throughout the complex, correct?

RV: Yes.

JB: Who has access to those cameras?

RV: A.C., Pedro, myself. I have it on my phone, but I don't. Half the time it wasn't working and whoever else in Administration.

JB: Administration there?

RV: Yeah, there administration and the people that worked inside the uh I mean uh the guys that worked for the park.

JB: Like the managers?

RV: Yeah

JB: How do employees watch the footage? You just said on your phone. So, does everybody have access to this?

RV: No, it's just. I don't have access to pull up the footage. I can just pull up the camera and see if something is going on.

JB: Like a live feed?

RV: Right, right. I don't have the recorded data.

JB: Gotcha

RV: Now the guys at the office that sit behind the desk, they have that. Well, they used to. I don't know if that changed.

JB: Okay. How often would you say that you accessed the security cameras during a shift or tour of duty?

RV: Never

JB: Uh, during the time you were working security details as well as when you were assigned full time to the Youngsville Sports Complex, were you ever disciplined by your supervisor either by a verbal counseling and/or written counseling form for a policy infraction?

RV: No.

JB: So, this was the first time that you were made aware of the part of this complaint, the Attention to Duty: Not working in assigned area was when I told you the nature of the complaint on November 1, 2023?

RV: Right

JB: Do you feel there may have been times that you stayed. There may have been times that you stayed longer in places within the Youngsville Sports Complex for longer than you should have.

RV: No, not really. We we check different areas. Depends what's going on

JB: Okay. During a typical workday, how many employees do you interact with? All of them?

RV: All of them, yeah

JB: Have you ever met with any employees outside of the Youngsville Sports Complex when you were off duty?

RV: No.

JB: Have you ever given anyone your phone number, email, social media, home address, anything of that nature to any employee of the Youngsville Sports Complex?

RV: Yes, Uh some of the guys and some of the managers that work so if they needed something at the concession stand or whatever they could call us and we could go over there.

JB: Had anyone ever given you their contact information?

RV: No.

JB: Have you ever given anything to any of the employees? Gifts, money, anything like that?

RV: Uh, I will bring donuts every once in a while.

JB: While employed with the Youngsville Police Department and the Youngsville Sports Complex, have you ever had a sexual relationship with another employee?

RV: No

JB: In your career as a police officer, have you ever been accused of being sexually inappropriate with anyone? Sexual harassment, Sexual battery, making sexually inappropriate comments or anything of that nature?

RV: No

JB: As a seasoned police officer, would you classify an unwanted touch as a sexual battery?

RV: Yes

JB: Are you aware that I was given a copy of video security footage that was taken from the complex on or about October 27, 2023?

RV: No

JB: [REDACTED] who was working in the concession stand, she said that while stocking drinks in the stand, you intentionally touched her on her butt, which she stated was unwanted and was not the first time that you touched her in a capacity that she felt was inappropriate. In your own words can you explain what happened?

RV: I tapped her on her hip when we was crossing each other and I took up from what if if this is the complaint. I was walking out and she was walking in and I ^{tapped} ~~tapped~~ her on the on outside of her hip with the back of my hand and I told her, "when the game is over, I will let them know." So they they could start closing up.

JB: The video also shows that you were inside of the stand for an hour and 19 minutes while on duty. In your opinion, would you classify that as not being in your assigned duty location? Or violating the Youngsville Police Department's policy Roles and Responsibilities subsection Attention to duty, not working in your assigned area?

RV: I never noticed. We kind of free float around. They had two games left. Everything that was going on was right inside where I were I was seen where I could see and it was cold outside. I just stayed there and hung out until I could make a round.

JB: Alright. [REDACTED] stated that one day you asked her what time she got off work and that when she was finished with her shift, you were waiting for her. Was there a particular reason why you felt the need to wait for her?

RV: I gave them rides to their vehicles when it was late at night just to give them so they wouldn't have to walk alone.

JB: Did she ask you to wait for her?

RV: I don't recall that. I gave so many of them rides. I I'm not sure if she did or not.

JB: Did you give [REDACTED] a knife? And what was the reason if you did?

RV: Yeah I think I did. Just I didn't like it and she she said she wanted it.

JB: Did you and [REDACTED] have a sexual relationship?

RV: No

JB: According to witnesses I have interviewed, many of them stated that several complaints were made to upper management regarding you being ^{too} "touchy" and/or making sexually inappropriate comments to some of the female employees; some of which were juvenile employees of the Youngsville Sports Complex. Were you ever confronted by anyone employed at the complex with these allegations?

RV: No

JB: While assigned to the Youngsville Sports Complex, did you have any interactions with an employee named [REDACTED]?

RV: No

JB: So, you don't know who that is?

RV: I know who that is, but I never had. We had a working relationship but nothing beyond BS and talking.

JB: So, have you ever made comments that could be perceived as sexually inappropriate to [REDACTED] and/or to another employee regarding [REDACTED]?

RV: No

JB: According to [REDACTED] you saw a photo on her cellphone which was of her in some formal type dress, do you recall that?

RV: I recall that they had the uh prom or something. They were showing pictures and stuff like that

JB: [REDACTED] stated that you made the comment, "You look so sexy in that dress." Is that something you may have said?

RV: I don't think so.

JB: According to [REDACTED] you also told her that if you were her age, you two would be together. Do you recall that statement?

RV: No

JB: Are you aware that [REDACTED] is a juvenile?

RV: Yes

JB: Is there anything else you would like to add to this statement?

RV: No

JB: This concludes the interview. The time is now 2:04p.m.

SECTION 3

Internal Affairs
Control Number
1A-2023-08

YOUNGSVILLE POLICE DEPARTMENT
FORMAL COMPLAINT AGAINST POLICE PERSONNEL FORM



Complaint received by:

☐ Phone
☒ In Person
☐ E-Mail
☐ Mail

Date / Time Received
10/31/2023 @ 10:25 a.m.

Complainant's Information

Complainant's Name: [REDACTED]

Street Address:

City: Youngsville

State: La

Zip: 70592

Contact Number(s) (337) 658-1688

Complaint Information

Employee Receiving Complaint: Officer Tyra Dorsey

Type of Complaint:

Sexual Battery

Not working assigned area

☒ Unprofessional / Rudeness

☐ Excessive Force

☐ Racial Issue or Profiling

☐ Neglect of Duty

☒ Other (Please explain below in narrative)

Date and Time of Complaint:

Location of Complaint:

Narrative (Please provide the facts related to the allegation with as much detail as possible)

See attached statement from Officer Tyra Dorsey

Employee(s) Involved In Complaint (Please check if unknown ___)

#1 - Officer Richard Vincent

#2 -

#3 -

Assignment: Parks and Rec

Assignment:

Assignment:

Witness Information (Please check if none ___)

Name :

Address:

Phone

Name:

Address:

Phone:

Name:

Address:

Phone:

This form will be provided to any citizen upon request and any employee may accept and / or assist any citizen with filing a complaint. The form will be forwarded to the Chief of Police upon receipt.

YOUNGSVILLE POLICE DEPARTMENT

304 4TH STREET YOUNGSVILLE, LOUISIANA 70592

TELEPHONE: (337) 856-5931

On October 29, 2023, I, Officer Tyra Dorsey was working security at the Youngsville Police Department soccer field. While I was in the concession stands, the topic of Officer Richard Vincent came up. One of the workers brought it to my attention Officer Vincent is "too touchy". Concession stand worker, [REDACTED] stated Richard touched her butt. [REDACTED] stated Officer Vincent asked her what time she got off of work then was waiting for her when she did get off. [REDACTED] stated Officer Vincent gave her a knife. Another worker, name unknown, stated she has had multiple complaints and brought it to her boss attention. This worker stated her boss states she will handle it and the issues with Officer Vincent stop for a short period of time but then start back up. Multiple workers within the Soccer field concession stands voiced their opinions of their concern and discomfort around Officer Vincent.

**YOUNGSVILLE POLICE DEPARTMENT
INTERNAL MEMORANDUM**

Youngsville Police Department
Division of Administration
Internal Affairs Section

Telephone: 856-5931

Fax: 856-4904

TO: Officer Richard Vincent

DATE: November 1, 2023

FROM: Detective Jade Broussard

SUBJ: IA-2023-08

As previously notified, you have become the subject of an Internal Affairs Investigation alleging:

- Misdemeanor Sexual Battery
- Attention to Duty

You are required to cooperate fully with the investigation, which shall include giving a statement(s) and a polygraph examination.

Accordingly, the Police Office's Bill of Rights allows you to have an attorney or representative present for the interview. If you wish to exercise this right, have your attorney or representative with you when you appear for your interview.

In accordance with Louisiana State Law R.S. 40:2531, "Rights of Law Enforcement Officers While under Investigation," you shall be granted up to fourteen days to secure an attorney or representative. During this time, any questioning will be suspended.

In order to proceed with my investigation, I need you to advise me one of the following:

- **I will be seeking an attorney or representative. My interview is to be suspended up to 14 days.**
- **I have an attorney/representative and can proceed with scheduling an interview.**



I wish to waive my right to an attorney/representative and can be scheduled for an interview.

For your convenience and a better understanding of what your rights are, I have attached LA R.S. 40:2531 – "Rights of Law Enforcement Officers While under Investigation". Additionally, please

review Youngsville Police Department General Order 35, titled "Internal Investigation, Responsibility of Department Personnel to Cooperate".


Detective Jade Broussard #115
Internal Affairs Section

**YOUNGSVILLE POLICE DEPARTMENT
INTERNAL MEMORANDUM**

**YOUNGSVILLE POLICE DEPARTMENT
DIVISION OF ADMINISTRATION
OFFICE OF CHIEF OF POLICE**

Telephone: 856-5931

E-Mail: CodyLouviere@youngsvillepd.org

Fax: 856-4904

TO: Officer Richard Vincent

FROM: Chief Cody Louviere

SUBJ: IA-2023-08

INFO: Administrative Investigation

DATE: November 1, 2023

You have become the subject of an Internal Affairs Investigation alleging:

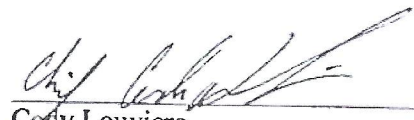
- Misdemeanor Sexual Battery
- Attention to Duty

You are required to cooperate fully with the investigation, which include giving a statement(s) and may include a polygraph examination if so directed by the Chief of Police. Any misconduct that is revealed during this administrative investigation that was not cited in the original complaint may also subject you to disciplinary action. You are not to discuss this matter with anyone, other than your counsel or representative.

We have scheduled your interview for: **To Be Announced**

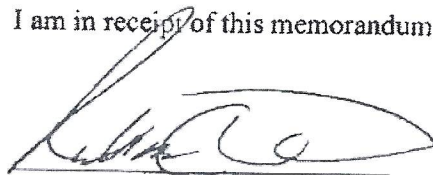
Accordingly, the Police Officer's Bill of Rights allows you to have an attorney or representative present for the interview. If you wish to exercise this right, have your attorney or representative with you when you appear for your interview.

So, that you will have a better understanding of what your rights are, please refer to Youngsville Police Department General Order 35, titled "Internal Investigation, Responsibility of Department Personnel to Cooperate". Additionally, you may want to review the Police Officer's Bill of Rights (LA R.S. 40:2531-2535).



Cody Louviere
Chief of Police

Acknowledgement:

I am in receipt of this memorandum and acknowledge its content.



Officer

Det.  #115

Witness

11-1-23
Date

1 Nov 23
Date

SECTION 4

Revised Statutes

TITLE 40 — Public health and safety

RS 40:2531 — Applicability; minimum standards during investigation; penalties for failure to comply

Universal Citation: LA Rev Stat § 40:2531

CHAPTER 25. RIGHTS OF LAW ENFORCEMENT OFFICERS

WHILE UNDER INVESTIGATION

§2531. Applicability; minimum standards during investigation; penalties for failure to comply

A. The provisions of this Chapter shall apply only to police employees as defined by R.S. 40:1372(5), Louisiana P.O.S.T. certified probation and parole officers employed by the Louisiana Department of Public Safety and Corrections, division of probation and parole, and to those law enforcement officers employed by any municipality and campus police employed at any state-supported college or university who are under investigation with a view to possible disciplinary action, demotion, or dismissal.

B. Whenever a police employee or law enforcement officer is under investigation, the following minimum standards shall apply:

(1) The police employee or law enforcement officer being investigated shall be informed, at the commencement of interrogation, of the nature of the investigation and the identity and authority of the person conducting such investigation, and at the commencement of any interrogation, such officer shall be informed as to the identity of all persons present during such interrogation. The police employee or law enforcement officer shall be allowed to make notes.

(2) Any interrogation of a police employee or law enforcement officer in connection with an investigation shall be for a reasonable period of time and shall allow for reasonable periods for the rest and personal necessities of such police employee or law enforcement officer.

(3) All interrogations of any police employee or law enforcement officer in connection with the investigation shall be recorded in full. The police employee or law enforcement officer shall not be prohibited from obtaining a copy of the recording or transcript of the recording of his statements upon his written request.

(4)(a) The police employee or law enforcement officer being questioned, whether as a target or as a witness in an administrative investigation, shall have the right to be represented by counsel, other representative, or both, of the police employee or law enforcement officer's choice.

(b) The police employee or law enforcement officer shall be granted up to fourteen days to secure such representation, during which time all questioning shall be suspended.

(c) The police employee or law enforcement officer's representative or counsel shall be allowed to offer advice to the employee or officer and make statements on the record regarding any question asked of the employee or officer at any interrogation, interview, or hearing in the course of the investigation.

(5) No statement made by the police employee or law enforcement officer during the course of an administrative investigation shall be admissible in a criminal proceeding.

(6) Repealed by Acts 2008, No. 654, §2.

(7) When a formal and written complaint is made against any police employee or law enforcement officer, the superintendent of state police or the chief of police or his authorized representative shall initiate an investigation within fourteen days of the date the complaint is made. Except as otherwise provided in this Paragraph, each investigation of a police employee or law enforcement officer which is conducted under the provisions of this Chapter shall be completed within seventy-five days. However, in each municipality which is subject to a Municipal Fire and Police Civil Service law, the municipal police department may petition the Municipal Fire and Police Civil Service Board for an extension of the time within which to complete the investigation. The board shall set the matter for hearing and shall provide notice of the hearing to the police employee or law enforcement officer who is under investigation. The police employee or law enforcement officer who is under investigation shall have the right to attend the hearing and to present evidence and arguments against the extension. If the board finds that the municipal police department has shown good cause for the granting of an extension of time within which to complete the investigation, the board shall grant an extension of up to sixty days. Nothing contained in this Paragraph shall be construed to prohibit the police employee or law enforcement officer under investigation and the appointing authority from entering into a written agreement extending the investigation for up to an additional sixty days. The investigation shall be considered complete upon notice to the police employee or law enforcement officer under investigation of a pre-disciplinary hearing or a determination of an unfounded or un-sustained complaint. Further, nothing in this Paragraph shall limit any investigation of alleged criminal activity.

(8) In the case of a police employee who is a member of the State Police Service as set forth in Article X, Section 41 of the Louisiana Constitution of 1974, the appointing authority may petition the State Police Commission, or its executive director, for an extension of the time within which to complete the investigation. The State Police Commission, or its executive director, shall set the matter for hearing and shall provide notice of the hearing to the police employee who is under investigation. The police employee who is under investigation shall have the right to attend the hearing and to present evidence and arguments against the extension. If the State Police Commission, or its executive director, finds that the appointing authority has shown good cause for the granting of an extension of time within which to complete the investigation, the State Police Commission, or its executive director, shall grant an extension of up to sixty days. Nothing contained in this Paragraph shall be construed to prohibit the police employee under investigation and the appointing authority from entering into a written agreement extending the investigation for up to an additional sixty days. The investigation shall be considered complete upon determination of the appointing authority to institute disciplinary action against the police employee or a determination of an unfounded or un-sustained complaint. Nothing in this Paragraph shall limit any investigation of alleged criminal activity.

C. There shall be no discipline, demotion, dismissal, or adverse action of any sort taken against a police employee or law enforcement officer unless the investigation is conducted in accordance with the minimum standards provided for in this Section. Any discipline, demotion, dismissal, or adverse action of any sort whatsoever taken against a police employee or law enforcement officer without complete compliance with the foregoing minimum standards is an absolute nullity.

Acts 1985, No. 425, §1; Acts 1991, No. 450, §1, eff. July 15, 1991; Acts 2001, No. 933, §1; Acts 2007, No. 91, §1; Acts 2007, No. 258, §2; Acts 2008, No. 249, §1; Acts 2008, No. 654, §§1, 2; Acts 2010, No. 924, §3, eff. July 2, 2010.

SECTION 5

IA-2023-08

Video footage timeline of events

10-27-2023

19:15- R.V. walks into the concession stand.

19:33- R.V. grabs a bowl of fries/nachos from a worker and places them on the counter next to [REDACTED]

R.V. grabs a food lid and something drops on the floor. When R.V. picks the item up from the floor, [REDACTED] takes a step back and brushes R.V.'S right bicep. The action appears accidental.

19:36- R.V. gently kicks [REDACTED] leg.

19:37:41- [REDACTED] exits the concession stand.

19:37:55- R.V. exits the concession stand.

19:38:06- [REDACTED] returns with a case of Gatorade.

19:38:26- R.V. returns with a case of soda.

19:41:01- R.V. exits the concession stand.

19:41:43- [REDACTED] is talking to the female co-worker. [REDACTED] points to the exit (the area R.V. leaves from.) [REDACTED] appears to be upset as she is talking to the co-workers.

19:41:43- [REDACTED] gets the attention of the other female worker and the worker behind the hot food counter (out of camera view.) [REDACTED] mimics an open hand pat on the butt to the female co-worker.

19:42- [REDACTED] and co-worker both look in the direction of the exit.

20:13- R.V. walks back into the concession stand and sits on the freezer near [REDACTED]

20:29- The other female worker touches [REDACTED] butt as if she was trying to get something off her shorts. Doesn't appear sexual in manner.

20:34- R.V. leaves concession stand.

During this video, it is my observation that R.V. shows some kind of favoritism towards [REDACTED]. He intentionally places himself near her and only helps her, not the other workers in the concession stand.

R.V. is in the concession stand for 1h19m. At no time does R.V. leave the stand to make security/safety checks in other areas of the Youngsville Sports Complex. This is considered a violation of attention to duty as per General Order #26 Category 2.4 Attention to duty, which states Employees shall be always attentive to their duties and shall perform all duties assigned.

Video was given to me by Deputy Chief Gabriel Thompson on 11/1/2023 @10:28 a.m.

R.G. was notified of the internal investigation on 11/1/2023 @ 12:04 p.m. at the Youngsville Police Department, in the office of Deputy Chief Thompson.

SECTION 6

Youngsville Police Department

GENERAL ORDERS

DATE ISSUED April 28 th , 2016	EFFECTIVE DATE April 28 th , 2016	REVISION NO: 1	PROCEDURE NO: G.O.# 14	PAGE of PAGES: 1 of 6
ISSUED BY: Cody D. Louviere, CHIEF OF POLICE			REVISION DATE: February 17 th , 2016	
SUBJECT : PROFESSIONAL CONDUCT AND RESPONSIBILITIES				

PURPOSE

This Order establishes standards regarding professional conduct and general responsibilities required of each employee.

POLICY

- A. This Order represents a culmination of past disciplinary discretionary incidents whereby it has contributed to the formation of a set of rules regarding professional conduct. In addition to its implementation, it shall be the responsibility of each employee to maintain a benchmark of integrity and to strive in the attainment of the Department's written professional standards.
- B. Employees of the Youngsville Police Department acknowledge the need for authority and commensurate responsibility. Authority allows for the imposition of sanctions in enforcing rules and procedures imposed upon employees of the Department. It shall be the Command Staff or designee's responsibility to ensure the fair, impartial, and judicious enforcement of all Written Directives.
- C. The first consideration of discipline shall be to correct performance and/or unacceptable behavior. Support of the disciplinary system shall be inherent of every employee, therefore, it shall be the responsibility of all supervisors to motivate and counsel employees toward compliance. When modification, counseling and the imposition of sanctions (disciplinary action) have been administered and personal behavior and/or performance has not been altered, if the act(s) is of a serious transgression, separation from the Department may follow.

PROFESSIONAL CONDUCT

- A. Employees shall practice professionalism, loyalty, cooperation, assistance, and courtesy toward other employees and the public.
- B. Employees shall not, under any circumstances, solicit any gift, gratuity, loan or fee where there is any direct or indirect connection between the solicitation and their Department membership or employment; other exceptions may be authorized only by the Chief of Police. Under no circumstances shall any employee accept anything of value when the offer of said item or service is made in an attempt to influence, directly or indirectly, any departmental decision or official action of the employee.
- C. Employees shall not solicit or accept any gift, gratuity, loan, fee, service, or any other item of value, from lending, borrowing, buying, or selling anything of value and are prohibited from or the issuance to any suspect, prisoner, defendant, persons of ill repute, professional bondsmen, or other persons whose vocations may profit from information obtained from the police.

- D. If an employee receives a bribe offer, he shall immediately complete a written Supplemental Report to his/her respective Division Commander and shall immediately notify his/her supervisor of such bribe.
- E. Employees shall not use their official positions or identification to solicit special privileges for themselves or others. Examples are, but not limited to:
 - 1. Free admission to places of amusement.
 - 2. Free or discounted food items at established restaurants, or discounts on retail purchases.
- F. Employees shall not give testimonials or permit their names, photographs, or forms of video media to be utilized for commercial advertising purposes while representing themselves as a member of the Youngsville Police Department. In addition, police personnel are prohibited from utilizing Youngsville Police Department equipment, vehicles, or uniforms for any public or personal purpose without prior approval of the Chief of Police. See also YPD General Order #13 General Conduct.
- G. Employees shall not, while on duty, solicit subscriptions, sell books, papers, tickets, merchandise or other items of value, nor collect or receive compensation for any purpose without the prior expressed permission of the Chief of Police. This includes any non-profit solicitations.
- H. While on or off duty, classified employees are not allowed to actively participate (e.g. make political speeches, pass out campaign or other political literature, actively and openly solicit votes) in political campaigns.
- I. Employees shall not criticize or ridicule the Department or its policies, City of Youngsville Officials, or other employees by speech, writing, email, MDT transmission, police radio, or other expression. This includes, but is not limited to, expressions which are defamatory, obscene, unlawful, undermines the effectiveness of the Department, interferes with the maintenance of discipline, or is made with reckless disregard for the truth and/or malice.
- J. Employees shall not perform any actions which disrupt the performance of official duties or which tend to interfere with reasonable supervision and discipline.
- K. Employees who have become the subject of a civil citation, traffic citation, an arrest action, or who are suspected of having committed an offense in another agencies jurisdiction shall immediately notify, through the chain of command, the Chief of Police.
- L. Orders from supervisory or command officers shall be clear, concise, and understandable. Orders shall be issued in a civil tone, and in the pursuit of departmental business. No supervisor or command officer shall knowingly or willfully issue an order that violates a Federal, State, Local Ordinance, Department Written Directive, or a City of Youngsville policy or procedure.
 - 1. All employees shall follow the lawful order(s) of a supervisor, even when the lawful order is relayed from a supervisor to another employee through an employee who is of the same or lesser rank. The employee receiving this order from the relaying employee shall follow that order just as if the supervisor had given the order directly to the intended employee.
 - 2. Upon receipt of a conflicting order, the employee receiving the order shall inform the supervisor issuing the initial order of this fact. If then directed, the employee shall obey the second order.
 - 3. Upon receipt of a perceived unjust or improper order, the receiving employee shall obey the order to the best of his/her ability within the limits of the law, and then report the incident through the proper chain of command. No employee shall obey an order that is contrary to Federal, State, or Local Ordinance.

4. Employees shall not publicly criticize or ridicule any instruction or order that they receive, nor shall they criticize or ridicule the supervisor issuing the order or instructions.

CLANDESTINE RECORDINGS

Definitions:

1. Clandestine Recordings – "Clandestine Recordings" is defined as the covert use of a device to record voice, video, or voice and video to capture and record to tape, disk, flash, memory stick, SD Card or other similar emerging electronic media **WITHOUT** a Department Member's knowledge.
 2. Department Member – "Department Member" is defined as any sworn or civilian employee of the Youngsville Police Department.
- A. It shall be the policy of the Youngsville Police Department to prohibit clandestine recordings of members of the Department.
- B. In an effort to prevent unauthorized conduct and to ensure the integrity of the Youngsville Police Department, clandestine recordings of members of the Department by another member is strictly prohibited unless specifically authorized by the Chief of Police and in accordance with applicable Federal and State law.
- C. Clandestine Recordings of Department Members – Exceptions:
1. In conjunction with an official departmental internal administrative investigation.
 2. During an authorized criminal investigation involving Department members.
- D. Authorized Recordings:
1. Members of the Department may utilize electronic devices to record any member of the Department so long as the party wishing to record the conversation notifies (all) parties present that such recording is to take place before initiating such activity – with their consent. If during a recorded session, a new member of the Department enters the conversation, that employee shall be notified immediately with consent to continue the recording; otherwise, the recording shall be terminated.
 - a. Members of the Department that are under special conditions to record all interactions with the public, where other members of the Department are present, shall adhere to this policy.
 - b. Departmental regulated interview rooms, temporary holding rooms, O.W.I. testing room, overt police building security cameras, and the Internal Affairs Staff offices shall be presumed recorded areas by the Department.
 - c. All 700 and 800Mhz radio/interconnect communications.
 - d. Any Departmental incoming phone lines, such as the main Police Department line.
- E. In-Car camera recordings. See also YPD General Order #19- Heading, Prohibited Acts.
- F. Applicable to Duty Status:
1. This policy shall be applicable if any party to the recording is in an on-duty or police related capacity i.e. off-duty police related employment.

G. Violations:

1. Violations of this Written Directive shall be classified as a serious violation of policy which is subject to disciplinary action, leading up to, and inclusive of termination.
2. Violations that are determined to be criminal in nature and violate Federal wiretapping laws and/or State law shall be handled as a criminal matter – in addition to an administrative investigation.

RESPONSIBILITIES

- A. All officers shall, at all times while on duty, take appropriate police action to:
1. Protect life and property.
 2. Preserve the peace.
 3. Prevent crime.
 4. Detect and arrest law violators.
 5. Enforce all State and Local Ordinances within the extent of their authority and jurisdiction.
- B. Officers assigned to special duties or details shall not be relieved from taking proper police action even if the violation is outside the scope of their specialized assignment.
- C. Employees shall abide by all Federal, State, and Local Ordinances, as well as The City of Youngsville policies, Department Written Directives, General Orders, Standard Operating Procedures, and rules of the Civil Service Board.
- D. Employees shall promptly obey all lawful orders issued by supervisors, in addition to promptly follow the directions of radio dispatchers.
1. The failure or deliberate refusal of employees to obey such orders shall be deemed as insubordination and is prohibited.
 2. Flaunting with the authority of a supervisor by displaying obvious disrespect or by disputing his/her orders shall likewise be deemed as insubordination and shall be subject to progressive disciplinary action up to and including termination of employment.

ATTENTION TO DUTY

- A. Employees shall be attentive to their duties at all times and shall perform all duties assigned.
- B. All employees, within the scope of their responsibilities, shall abide by The City of Youngsville Policies and Procedures, in addition to all Youngsville Police Department Written Directives. Employees shall report any violation to their immediate supervisors without delay. When possible, they will actively prevent such violation or interrupt/intervene as necessary to ensure professional and proficient operations.
- C. Employees, whether on or off duty, shall follow the ordinary and reasonable rules of good conduct and behavior. They shall not commit any act in an official or private capacity that would bring reproach, discredit, or embarrassment to their profession, the Department, or which could constitute conduct unbecoming by an employee. Employees shall follow established procedures in carrying out their duties and shall at all times use sound judgement.
- D. Employees shall promptly serve the public by providing direction, counsel, and other assistance that does not interfere with the discharge of their police responsibilities. They shall make every attempt to respond to the service request without referring the person to another source.

- E. Employees shall respect the rights of individuals and shall not engage in discrimination, oppression, or favoritism. Employees shall maintain a strict impartial attitude toward complainants and violators. Employees shall at all times be courteous to the general public. Courteous is defined herein as marked with respect for and consideration of others.
- F. Employees shall not knowingly make false or untrue statements – whether written or verbal.
- G. While on duty, employees shall not conceal themselves except in the course of covert or surveillance related operations.
- H. While on duty, officers shall respond without delay to all calls for police service. Non-emergency calls shall be answered in compliance with normal safety precautions and adherence to all traffic laws.
- I. Employees shall promptly report, and shall not distort, falsify, or fail to include, pertinent facts of all crimes, violations, incidents, emergencies, hazardous situations, and police information that has occurred or observed.
- J. Officers shall know the location and boundaries of their assigned zones and the geographical city limits. Officers shall be familiar with the names and general locations of Youngsville streets, highways, hospitals, and major public buildings and schools.
- K. Each day while on duty and immediately upon returning from an absence, employees shall review and become familiar with the contents of recently issued communications (email) and Written Directives.
- L. Employees shall not communicate in any manner, directly or indirectly, any information that may delay an arrest or enable persons guilty of criminal acts to escape arrest or punishment. Employees shall not dispose of property or goods obtained illegally from a defendant, or destroy evidence of an unlawful activity.
- M. Found property of value shall be entered into the Youngsville Police Department Evidence Unit at the end of the officer's tour-of-duty, or as defined within the Written Directives regarding specific items and shall not be retained by the employee. See also YPD General Order # 59 Collection and Preservation of Evidence.
- N. No employee will knowingly associate, on a continuing social basis, with individuals who have been convicted of any felony without prior written approval from the Chief of Police, or except as part of an authorized assignment/investigation.
- O. While employees are on duty or officially on call, they shall be directly available by normal means of communications, or if applicable, the Patrol Division Captain, respective supervisor, or Division Head informed of means by which they may be reached.
- P. Employees shall immediately report the following to their supervisor:
 - 1. All traffic accidents involving Department owned vehicles in which they are involved.
 - 2. All personal injuries received in the line of duty.
 - 3. All personal injuries not received in the line of duty, but which are likely to interfere with the performance of police duties.
 - 4. All property damage or injuries to other persons that resulted from the performance of their police duties.

IDENTIFICATION AND RECOGNITION

- A. Upon request from any citizen, all YPD employees, Reserve Officers, and agency volunteers shall display/provide their departmental photo identification card, badge number, and any other pertinent information to any person requesting such credentials unless doing so would jeopardize the successful completion of a police assignment.
- B. Employees shall carry their official police identification on their person at all times.

COOPERATION WITH FELLOW EMPLOYEES AND AGENCIES

- A. Employees shall treat other employees of the Department with respect. They shall be courteous, civil and respectful of their superior officers, other employees, and shall not use threatening, intimidating, or insulting language.
- B. Employees shall cooperate, support, and assist each other whenever necessary.
- C. Employees shall not intentionally interfere with cases assigned to others. Employees shall not intentionally or adversely interfere with the work or operations of any Unit in the Department, or the work or operations of other governmental agencies. Employees whom which a complaint has been made shall not attempt, directly or indirectly, by threat, appeal, persuasion, payment of money or other compensation, to secure the abandonment or withdrawal of the complaint.
- D. Employees shall cooperate with all governmental agencies by providing whatever aid or information such agencies are entitled to receive.

REPORTING TO SUPERVISORS

- A. Every employee shall seek to protect the integrity of the Department.
- B. Employees shall immediately report to their supervisor(s) knowledge of any unusual activity, situations, or issues which involve the duty of the Department to uphold the law, keep the peace, or to protect lives and property.
- C. Employees shall immediately notify their supervisor(s) of any violation of any Federal, State, or Local Ordinance alleged or known to have been committed by another employee.



Cody D. Louviere

CHIEF OF POLICE

§43.1. Sexual battery

A. Sexual battery is the intentional touching of the anus or genitals of the victim by the offender using any instrumentality or any part of the body of the offender, directly or through clothing, or the touching of the anus or genitals of the offender by the victim using any instrumentality or any part of the body of the victim, directly or through clothing, when any of the following occur:

- (1) The offender acts without the consent of the victim.
- (2) The victim has not yet attained fifteen years of age and is at least three years younger than the offender.
- (3) The offender is seventeen years of age or older and any of the following exist:
 - (a) The act is without consent of the victim, and the victim is prevented from resisting the act because either of the following conditions exist:
 - (i) The victim has paraplegia, quadriplegia, or is otherwise physically incapable of preventing the act due to a physical disability.
 - (ii) The victim is incapable, through unsoundness of mind, of understanding the nature of the act, and the offender knew or should have known of the victim's incapacity.
 - (b) The act is without consent of the victim, and the victim is sixty-five years of age or older.

B. Lack of knowledge of the victim's age shall not be a defense. However, normal medical treatment or normal sanitary care shall not be construed as an offense under the provisions of this Section.

C.(1) Whoever commits the crime of sexual battery shall be punished by imprisonment, with or without hard labor, without benefit of parole, probation, or suspension of sentence, for not more than ten years.

(2) Whoever commits the crime of sexual battery on a victim under the age of thirteen years when the offender is seventeen years of age or older shall be punished by imprisonment at hard labor for not less than twenty-five years nor more than ninety-nine years. At least twenty-five years of the sentence imposed shall be served without benefit of parole, probation, or suspension of sentence.

(3) Whoever commits the crime of sexual battery by violating the provisions of Paragraph (A)(3) of this Section shall be imprisoned at hard labor for not less than twenty-five years nor more than ninety-nine years. At least twenty-five years of the sentence imposed shall be served without benefit of parole, probation, or suspension of sentence.

(4) Upon completion of the term of imprisonment imposed in accordance with Paragraphs (2) and (3) of this Subsection, the offender shall be monitored by the Department of Public Safety and Corrections through the use of electronic monitoring equipment for the remainder of his natural life.

(5) Unless it is determined by the Department of Public Safety and Corrections, pursuant to rules adopted in accordance with the provisions of this Subsection, that a sexual offender is unable to pay all or any portion of such costs, each sexual offender to be electronically monitored shall pay the cost of such monitoring.

(6) The costs attributable to the electronic monitoring of an offender who has been determined unable to pay shall be borne by the department if, and only to the degree that, sufficient funds are made available for such purpose whether by appropriation of state funds or from any other source.

(7) The Department of Public Safety and Corrections shall develop, adopt, and promulgate rules in the manner provided in the Administrative Procedure Act that provide for the payment of such costs. Such rules shall contain specific guidelines which shall be used to determine the ability of the offender to pay the required costs and shall establish the reasonable costs to be charged. Such rules may provide for a sliding scale of payment so that an offender who is able to pay a portion, but not all, of such costs may be required to pay such portion.

Acts 1978, No. 239, §1. Amended by Acts 1981, No. 624, §1, eff. July 20, 1981; Acts 1984, No. 924, §1; Acts 1991, No. 654, §1; Acts 1995, No. 946, §2; Acts 2003, No. 232, §1; Acts 2006, No. 103, §1; Acts 2008, No. 33, §1; Acts 2011, No. 67, §1; Acts 2015, No. 256, §1.