

RESOLUTION NO. 2016-08

A RESOLUTION OF THE CITY OF YOUNGSVILLE CREATING A RECREATION ADVISORY COMMITTEE FOR THE SPORTS COMPLEX

SECTION 1: CREATION, NAME, NUMBER OF MEMBERS, TITLE

There is hereby created a Committee composed of nine (9) members to be known as the Youngsville Recreation Advisory Committee, herein referred to as the REC Committee. This Resolution shall be known as the Youngsville Recreation Advisory Committee Resolution.

SECTION 2: COMMITTEE, POWERS AND DUTIES

The REC Committee shall serve as the advisory body for City of Youngsville on issues relative to the Department. The REC Committee shall advise the Parks and Recreation Director i.e. Sports Complex Director, within the Mayor and the City Council its responsibilities and powers as stated in this Resolution.

The REC Committee shall serve as a liaison between the Parks and Recreation Department and the citizens of City of Youngsville.

The Parks and Recreation Department may consult with the REC Committee in matters affecting programs, facilities, policies, finances and the acquisition and disposal of lands and properties and its long-range, projected plans.

The REC Committee shall also assume specific duties and responsibilities as follows:

1. To investigate and determine the needs, interests and goals of the community for recreation and cultural facilities and programs and make recommendations to the Recreation Director, Mayor and City Council to meet those needs and goals.
2. To inform and educate the general public of the importance and need for programs, facilities and services.
3. To seek and make recommendations on the acceptance of grants, gifts, bequests, donations for park and recreation purposes.
4. To assist the Park and Recreation Department in developing cooperative arrangements with other organizations and private groups, when it will further the objective of providing more and varied kinds of park and recreation programs for the citizens of City of Youngsville.
5. To assist the Parks and Recreation Department in recruiting voluntary leadership staff to work with programs and activities.
6. To assist in matters relating to maintaining the highest standards in park development and operation, park and recreation leadership and a well-balanced program.
7. To assist in developing a plan to meet the present and future needs for programs, services, parks, facilities, open spaces and trails and to advise in developing priorities for each of these.
8. To receive information and reports concerning the evaluation of programs, facilities, policies and procedures.
9. To recommend approval of rules, and procedures pertaining to recreation programs and the use of public parks and facilities including suggested fees and charges.
10. Carry out any other assigned studies and/or activities as determined appropriate.
11. Any appropriation needed must be approved by the Mayor and/or City Council.

12. The REC Committee shall establish By-Laws in conjunction with this Resolution to be used for governing the Committee.

SECTION 3: APPOINTMENT OF THE COMMITTEE

The Youngsville Recreation Committee shall consist of nine (9) members, five (5) of which shall be appointed by the City Council of which each Councilmember will recommend one which will be ratified by the Council; two (2) members appointed by the Mayor; and two (2) members appointed by the Director of which each must have experience in recreation. Members must be 18 years or older.

The term of office for all appointed and reappointed members shall be two (2) years beginning with staggered terms of 1 & 2 years. Council appointments will serve the initial 2 years and Mayor and Director appointments will serve 1 year. Each ensuing appointments will serve two (2) years. Vacancies arising on the REC Committee shall be filled by the City Council for five members duly appointed and by each respective Councilmember where the vacancy occurs, two members duly appointed by the Mayor and 2 members duly appointed by the Director for the balance of the unexpired term.

The Parks and Recreation Director shall attend and participate in all REC Committee meetings.

Any member who misses more than three consecutive regular meetings, without due cause, loses his/her membership status.

An orientation meeting for newly appointed Committee members shall be conducted by the Parks and Recreation Director and the Chairman within 30 days after their appointment.

SECTION 4: OFFICERS

The members of the Youngsville Recreation Committee shall annually elect from their own membership a Chairman and other officers, as they deem essential. Duties of each officer shall be established in the Committee By-Laws.

SECTION 5: COMPENSATION

The members of the REC Committee shall serve without compensation, but shall be entitled to reimbursement for subsistence and travel to professional recreation meetings, conferences and workshops, with such reimbursement being made in compliance with general City policies.

SECTION 6: MEETINGS

The REC Committee shall meet at least monthly, at a time and day to be set by the committee, and at other times deemed necessary to transact business, upon call of the Parks and Recreation Director, or Chairman or by a majority of the Committee members.

A quorum of the Committee shall be in attendance before action of an official nature can be taken. A quorum shall consist of a simple majority.

General parliamentary rules, as given in "Robert's Rules of Order" as modified by rules and regulations of the Advisory Committee shall be observed in conducting meetings.

Official minutes of each meeting will be taken by the Secretary of the Committee and maintained in the office of the Parks and Recreation Director with a copy forwarded to the City Clerk.

SECTION 7: COMMITTEES AND STANDING COMMITTEES

The REC Committee may organize temporary or standing committees, as it deems necessary in order to carry out the responsibilities of the Committee such as: Finance Committee, Facilities Committee, and Athletic Committee. Said Committees shall be appointed by the Chair

SECTION 8: CONFLICT WITH OTHER RESOLUTIONS AND RESOLUTIONS

Any resolution or ordinance which are or in conflict with the provisions of this Resolution are hereby declared null and void and of no effect.

SECTION 9: EFFECTIVE DATE

This Resolution shall become effective on its adoption by the City Council.

This resolution having been submitted to a vote, the vote therein was as follows:

YEAS: Lauren Michel, Matt Romero, Ken Stansbury, Dianne McClelland
NAYS: None
ABSENT: Jamison Abshire
ABSTAIN: None

This resolution was adopted on this the 14th day of July, 2016.

/s/ Ken Ritter

Ken Ritter, Mayor

/s/ Sally M. Angers

Sally M. Angers, City Clerk

